

PROMOTING AND IMPROVING HEALTH

Promoting and Improving Health HEALTHY CITIES

Strategy/ Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
IH 1: Develop action to meet the requirements of becoming a World Health Organisation designated Healthy City.							
IH 1.1	Identify and co-ordinate senior level partners in the development of the application to the WHO Healthy Cities Programme	Proud Capital, Corporate Plan, Children and Young People's Plan, Local Development Plan	2008-2009	Cardiff Local Public Health Team (LPHT)	Action plan developed	In kind resource (staff) from partner agencies	
IH 1.2	Lead the submission of the application to the WHO Healthy Cities Programme		2008-2009	Cardiff Local Public Health Team (LPHT)	Application form, including health profile and city development plan completed and submitted	In kind resource (staff) from partner agencies. Advice and consultancy from the Welsh Local Government Agency	
IH 1.3	Establish and contribute to networking arrangements in Wales, the UK and at the European level		2008-2011	Cardiff Local Public Health Team (LPHT)	Networking arrangements in place and contributions evident	In kind resource (staff) from partner agencies	
IH 1.4	Develop and implement action plans that deliver on the themes of the programme		2008-2011	Cardiff Local Public Health Team (LPHT)	Action plans developed and monitored	In kind resource (staff) from partner agencies	
IH 2: Increase awareness and build capacity of partnership groups contributing to the Health, Social Care and Well Being Strategy in the principles and practice of developing Cardiff as a Healthy City.							
IH 2.1	Scope the training needs of the partnership groups	Proud Capital, Corporate Plan, Children and Young People's Plan, Local Development Plan	2009-2011	Cardiff Local Public Health Team (LPHT)	Report of training needs assessment	In kind resource (staff) from partner agencies	
IH 2.2	Develop and implement actions that meet the identified training needs		2009 - 2011	Cardiff Local Public Health Team (LPHT)	Report on training and support provided Training programme developed and delivered	In kind resource (staff) from partner agencies	

IH 3: To increase the procurement and provision of safe, nutritious, and sustainable food for the whole population through large public organisations, businesses, community groups and events organisers.

IH 3.1	Encourage the procurement of local, safe, sustainable, nutritious and Fair Trade food in Cardiff Council and Cardiff and Vale NHS Trust	Sustainable Development Policy (CC, 2006); Sustainable Procurement Strategy (CC, 2007); Sustainable Development Action Programme (CC, 2006); Food and Fitness (WAG, 2006); Food and Well Being (WAG, 2003); Cardiff Council Corporate Procurement; Value Wales	2008-2011	Cardiff Council (Sustainable Development Unit); Cardiff Council (Procurement); Value Wales; Food and Health Steering Group; Cardiff Council (Culture, Leisure & Parks); Cardiff Council (Catering)	Annual monitoring report of the Food and Health Strategy & Action Plan	Within existing budgets and some targeted funding (WAG)	
IH 3.2	Encourage the provision of food which is safe, nutritious and where possible sustainable at large public events	Cardiff Food and Health Strategy (2006)	2008-2011	Cardiff Council (Health Improvement Team and Sustainable Development Unit); Cardiff & Vale NHS Trust (Community Nutrition Service)		Within existing budgets	
IH 3.3	Encourage businesses and establishments to apply and achieve Food and Health Awards and to provide consumers with information about the businesses that have been accredited	Food Standards Agency (FSA); Welsh Assembly Government (WAG); Chartered Institute of Environmental Health (CIEH); Food and Fitness Action Plan – 5 year Implementation Plan (WAG, 2006); Cardiff Food and Health Strategy (2006)	2008-2011	Cardiff Council (Health Improvement Team); Cardiff & Vale NHS Trust (Community Nutrition Service); Food and Health Network		Within existing budgets and some targeted funding (WAG)	
IH 3.4	Develop local schemes which widen access to affordable food, particularly fresh fruit and vegetables	Food and Well Being (WAG, 2003)	2008-2011	Food and Health Network; Riverside Market		Targeted funding (WAG)	

IH 4: To increase the uptake of safe, nutritious and sustainable food through policy development, education and training and food provision in the identified target groups.

IH 4.1	Facilitate a whole settings approach to food and health in Early Years settings (0 – 4 years old)	Investing in a Better Start: Promoting Breastfeeding in Wales (WAG, 2001); Infant Feeding Guidelines (WAG, 2006); Cardiff Food and Health Strategy (2006)	2008-2011	Cardiff & Vale NHS Trust (Community Nutrition Service)	Evaluation report for external funding bodies Whole settings approach developed in key areas	Targeted funding (WAG and Flying Start)	
IH 4.2	Facilitate a whole school approach to food and health across primary and secondary schools	Appetite for Life (WAG, 2006; 2007); Food & Fitness (WAG, 2006); Food & Health Strategy (CHA, 2006)	2008-2011	Appetite for Life Implementation Group (AfLIG); Cardiff Network of Healthy Schools Scheme (CNHSS)	Whole school approach established in target areas	WAG; Community focused Schools; CNHSS; Better Schools Fund (BSF)	
IH 4.3	Facilitate access to information and support for older people in order to provide themselves with nutritious balanced meals	Cardiff Healthy Ageing Action Plan; Age Concern; Older People's APG	2008-2011	Cardiff Healthy Ageing Planning Group; Age Concern	Ageing Well and Engagement annual report	Within existing budgets	
IH 4.4	Ensure that initiatives are targeted to vulnerable adults in order to tackle inequalities in relation to food and nutrition	Homelessness APG Prison Health APG Asylum Seekers APG	2008-2011	Food and Health Steering Group	Annual monitoring report of the Food and Health Strategy	Funding to be identified and sought	
IH 5.1	Maximise communication opportunities to influence and inform national and local policy	Food and Well Being (WAG, 2003); Cardiff Food and Health Strategy (2006)	2008-2011	Food and Health Steering Group	Annual monitoring report of the Food and Health Strategy	Within existing budgets	
IH 5.2	Contributing to a co-ordinated approach across the health and well being agenda	Children and Young People's Plan; Corporate Health Standard; PA and Health Strategy; Smoke Free Cardiff Strategy; Healthy Ageing Action Plan; Mental Health Promotions Action Plan	2008-2011	Food and Health Steering Group; Physical Activity and Health Steering Group; Health Partnership Team	Annual monitoring report of the Food and Health Strategy	Within existing budgets	
IH 5.3	Ensure sustainable, safe and nutritious food is promoted and more accessible through relevant city wide strategies	Children and Young People's Plan; Local Development Plan; Healthy Cities Programme	2008-2011	Food and Health Steering Group; Health Partnership Team	Annual monitoring report of the Food and Health Strategy	Within existing budgets	

Promoting and Improving Health PHYSICAL ACTIVITY & HEALTH	To improve health and well being and reduce health inequalities in Cardiff through a diverse and inclusive provision of physical activity opportunities to enable more people to be more active, more often
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IH 6: To influence National and Local Policy that can contribute to improving health through physical activity, ensuring an effective and efficient approach to delivery.

IH 6.1	To support a two way flow of communication in order to influence and inform national and local policy	Climbing Higher; Proud Capital Vision Forum; Children and Young People's Plan; Local Development Plan; Wales Centre for Health	2008 - 2011	Physical Activity & Health Steering Group Chair; Physical Activity & Health Steering Group; Physical Activity & Health Sub-groups; Physical Activity & Health Network; Health Partnership Team; Cardiff Council (Culture Leisure & Parks - Development Team)	E.g. No. of: •groups presented to; •consultations responded to; • Sub-groups and Network launched	Within existing budgets
IH 6.2	Contributing to a co-ordinated approach across the health and well being agenda	Climbing Higher; Children and Young People's Plan; Corporate Health Standard; Food and Health Strategy; Smoke Free Cardiff Strategy; Healthy Ageing Action Plan; Mental Health Promotions Action Plan	2008 - 2011	Health Partnership Team; Cardiff Council (Culture Leisure & Parks – Dev. Team)	PA presence in: •Task group action plans •Children and Young People's Plan •Council and Other Corporate Health Standards	Within existing budgets
IH 6.3	Ensure physical activity is considered and promoted through relevant City Wide Strategies that impact on health	Climbing Higher; Community Strategy; Children and Young People's Plan; Local Development Plan; Healthy Cities Programme	2008 - 2011	Steering Group; Health Partnership Team; Cardiff Council (Culture Leisure & Parks – Dev. Team); Local Public Health Team (LPHT)	How many: •E.g. Health Impact Assessments, Policy Integration Tool (PIT) carried out •Physical activity included across strategy areas	Within existing budgets

IH 7: To enable people to access opportunities to a physically active lifestyle.

IH 7.1	To improve services, amenities and opportunities (both voluntary & statutory) across the City for all Cardiff's residents	Climbing Higher; Communities First; BME Forum; Cardiff and Vale Coalition of Disabled People; Children and Young Peoples Plan; Sports Council; Food and Health Strategy	2008 - 2011	Physical Activity & Health Steering Group Chair; PA Steering Group; Physical Activity & Health Sub-groups; Local Public Health Team (LPHT)	Annual monitoring report of Physical Activity and Health Strategy & Action Plan	Within existing budgets	
IH 7.2	To develop a targeted approach to reduce health inequalities	Climbing Higher; Communities First; Food and Health Strategy; Appetite for Life	2008 - 2011	Physical Activity & Health Steering Group; PA Sub-groups; Cardiff Council (Culture Leisure & Parks); Local Public Health Team (LPHT)	Subgroups established Annual monitoring report of Physical Activity and Health Strategy & Action Plan	Within existing budgets	
IH 7.3	To promote consistent, valid, accurate advice and training for physical activity	Climbing Higher; South East Wales Development Forum; Food and Health Strategy; Sports Council	2008 - 2011	Cardiff Council (Culture Leisure & Parks - Sport Cardiff); UWIC, Coleg Glan Hafren	Annual monitoring report of Physical Activity and Health Strategy & Action Plan	Within existing budgets	

IH 8: To promote the health, social and well being benefits of physical activity.

IH 8.1	To improve two way communication between physical activity providers and the local community to ensure a co-ordinated and consistent approach	Climbing Higher; Health Challenge Cardiff	2008 - 2011	Physical Activity & Health Steering Group; Physical Activity & Health Sub-groups; Health Partnership Team; Cardiff Council (Culture Leisure & Parks – Dev. Team)	Annual monitoring report of Physical Activity and Health Strategy & Action Plan	Within existing budgets	
IH 8.2	To promote the benefits of physical activity and health by delivering a clear and consistent health message through identifying appropriate marketing tools		2008 - 2011	Steering Group; Health Partnership Team; Cardiff Council (Culture Leisure & Parks – Dev. Team; Children's Play); Cardiff Network of Healthy Schools Scheme (CNHSS)			

**Promoting and Improving Health
OBESITY**

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
IH 9: Cardiff-wide Obesity Strategy and Action Plan to be developed and implemented in partnership with key statutory and voluntary organisations.							
IH 9.1	Scope existing work programmes contributing to tackling obesity	Proud Capital; Children and Young People's Plan	2008 - 2009	Cardiff Local Public Health Team (LPHT)	Report on scoping work	In kind resource (staff) from partner agencies	
IH 9.2	Identify and co-ordinate senior level partners involvement in the development of the Strategy and Action Plan		2008 - 2009	Cardiff Local Public Health Team (LPHT)	Strategy and action plan developed	In kind resource (staff) from partner agencies	
IH 9.3	Develop and implement actions that deliver on identified key priorities		2009 - 2011	Cardiff Local Public Health Team (LPHT)	Report on monitoring of actions	In kind resource (staff) from partner agencies	
IH 10: Develop the role of Sustainability Appraisal/Strategic Environmental Assessment to drive action and engage all relevant agencies in improving the environmental, social and economic determinants of health, with a particular focus on factors influencing obesity.							
IH 10.1	Identify and influence the implementation of the assessments	Proud Capital; Corporate Plan; Local Development Plan; Children and Young People's Plan	2008 - 2011	Cardiff Local Public Health Team (LPHT)	Reports of inclusion with assessments	In kind resource (staff) from partner agencies	
IH 10.2	Provide public health leadership, advice and support, on obesity issues, to the partner agencies involved in the assessments		2008-2011	Cardiff Local Public Health Team (LPHT)	Annual monitoring of Obesity Strategy & Action Plan	In kind resource (staff) from partner agencies	

Promoting and Improving Health SMOKE FREE CARDIFF		Promote a supportive smoke free environment and reduce smoking prevalence within Cardiff					
Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
IH 11: Prevent people from starting smoking, particularly children and young people, by minimising exposure to factors which are likely to contribute to the initiation of smoking.							
IH 11.1	Reduce exposure of young people to seeing influential others smoking e.g. teachers, youth workers, coaches, parents, through awareness and training programmes	Cardiff Smoke Free Strategy; Children and Young People's Plan	2008 - 2011	Cardiff Council (Health Improvement Team); Local Public Health Team (LPHT)	Numbers and range of individuals trained/contacted	Some through existing budget; more extensive programmes may need additional funding to implement	
IH 11.2	Assess barriers to uptake of ASSIST and Smoke Free Class schemes in secondary schools in Cardiff, and identify possible solutions		2008	Cardiff Local Public Health Team (LPHT)	Barriers and solutions identified leading to recommendations for change	Existing budget	
IH 12: Reduce health inequalities by reducing the exposure of the most disadvantaged and vulnerable members of society in Cardiff to the harmful effects of environmental tobacco smoke.							
IH 12.1	Develop proposals and seek funding for a Smoke Free Homes project in Cardiff	Cardiff Smoke Free Strategy	2008	ASH Wales & Cardiff Council (Health Improvement Team)	Project developed and funding obtained	Funding to be identified and sought	
IH 13: Increase numbers of people accessing specialist smoking cessation services, especially those from lower socio-economic groups, pregnant women, BME groups, and adolescents.							
IH 13.1	Develop further joint work to investigate effective approaches to cessation support in Black and Minority Ethnic communities in Cardiff	Cardiff Smoke Free Strategy; Communities First	2008-2009	Cardiff Local Public Health Team (LPHT); Stop Smoking Wales	Proposal submitted to 'Stop Smoking Wales'	Some development work through existing budget; identified approaches may need additional funding to implement	

IH 13.2	Undertake a scoping study of cessation support in secondary and maternity care in Cardiff, including training needs	Cardiff Smoke Free Strategy; Pre-operative cessation plans	2008-2009	Stop Smoking Wales; Local Public Health Team (LPHT); Cardiff Local Public Health Team (LPHT); Stop Smoking Wales	Report of scoping study	Existing budget	
IH 13.3	Identify barriers to accessibility of cessation support (e.g. language, venue, cultural issues) and possible solutions	Cardiff Smoke Free Strategy; Communities First	2008-2009		Report submitted to 'Stop Smoking Wales'	Existing budget	
IH 14: Ensure effective regulatory enforcement measures are implemented and maintained in relation to tobacco control (including age of sale, smoke free public places, advertising and promotion of tobacco, and smuggling).							
IH 14.1	Reduce availability and limit access to cigarettes through awareness and enforcement of age of sale legislation in premises generally and in relation to vending machines	Cardiff Smoke Free Strategy; Smoke Free Premises (Wales) Regulations 2007	2008 - 2011	Cardiff Council Trading Standards	Annual Report of Cardiff Smoke Free Strategy & Action Plan	Existing budget	
IH 14.2	Advocate for additional regulatory tobacco control measures (for example, smoke free vehicles, licensing of tobacco sales)		2008 - 2011	Smoke Free Cardiff Partnership	Annual Report of Cardiff Smoke Free Strategy & Action Plan	Existing budget	

**Promoting and Improving Health
COMMUNITIES FIRST**

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
IH 15: Completion of community audits							
IH 15.1	To complete community audit work in Butetown so as to identify the community's priorities for action	Communities First Guidance (WAG, 2007); Butetown/Grangetown Health Needs Assessment	Dec 2008	Butetown Local Partnership Group; Area Team	Produce a report of findings	WAG Communities First Funding	
IH 16: Development, implementation and evaluation of community action plans							
IH 16.1	To produce in conjunction with service providers Community Action Plans for Butetown, Ely/Caerau and Splott that address the priorities identified in the Community Audits	Communities First Guidance (WAG, 2007); Butetown/Grangetown Health Needs Assessment	March 2009	Butetown, Ely/Caerau and Splott Local Partnership Groups; Area Teams	Produce a Community Action Plan for each area	WAG Communities First Funding	
IH 17: Expansion of the scheme to incorporate the 17 Lower Super Output Areas in Cardiff identified as qualifying for Communities First status							
IH 17.1	To establish CF Local Partnership Groups in Adamsdown and Riverside	Communities First Guidance (WAG, 2007)	March 2009	Communities First Programme Manager	Partnerships established and meeting regularly	WAG Communities First Funding	
IH 17.2	To progress community development work in the Lower Super Output Areas identified as qualifying for CF status – Fairwater, Llanrumney, Plasnewydd, Rumney, S Grangetown, St. Mellons and Trowbridge	Communities First Guidance (WAG, 2007); Butetown/Grangetown Health Needs Assessment	March 2009	Communities First Programme Manager	Quarterly progress reports and Annual Monitoring report	WAG Communities First Funding	

IH 18: To engage with health and social care sectors, enabling them to respond to Cardiff's CF communities' views and needs in respect of health and well-being and to identify opportunities for partnership-working

IH 18.1	To consult with health and social care sectors so as to identify the most effective means of engagement with CF Local Partnership Groups and to begin that process of engagement	Communities First Guidance (WAG, 2007); Butetown/Grangetown Health Needs Assessment	March 2009	Communities First Programme Manager	Regular meetings with reps from relevant sectors and participation in LSB; CHC Steering Group; Compact Officers group; Community Learning Management Group; Physical Activity and Health Steering Group	WAG Communities First Funding	
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**Promoting and Improving Health
IMPROVING THE CITY ENVIRONMENT**

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
IH 19: Continued monitoring of air quality in the St. Mary Street AQMA to identify whether national air quality objectives will continue to be exceeded following introduction of the traffic order.							
IH 19.1	Continue monitoring of air quality in St Mary Street and surrounding area. Assess findings against air quality objectives and review AQMA status accordingly. Feed information on air quality issues into wider review of experimental traffic order.	St Mary Street traffic order; UK Air Quality Strategy	2008-2009	Cardiff Council (Strategic Planning & Environment)	Air quality monitoring reports and analysis	Existing funds	
IH 20: Strengthen the noise control service to enable effective and efficient response to increased demand and need, particularly outside usual office hours.							
IH 20.1	Appoint additional officers to provide extended noise control service for periods of high demand outside office hours, working in partnership with 101 and Licensing teams.	Comm. Safety Strategy; Licensing Act; SNEN 101	2008	Cardiff Council (Strategic Planning & Environment)	Team extended Number of complaints received and dealt with Customer satisfaction data	Growth bid submitted to 08/09 budget	

CHILDREN AND YOUNG PEOPLE

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
CYP 1: To Promote Health Improvement For Children & Young People							
CYP 1.1	Each of the Partnership's five multi-agency groups working to deliver the seven core aims is to consider health improvement as a core element of their agenda and incorporate results into Children and Young People's Plan	C&YP Partnership; Children and Young People's Plan	Sept. 2008	Cardiff LHB (Nursing & Partnerships)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Cymorth Fund (WAG) NPHS related budgets Specific funded initiatives	
CYP 2: To reduce Inequalities for Children & Young People							
CYP 2.1	Each of the Partnership's five multi-agency groups working to deliver the seven core aims is to consider the need to reduce inequalities as a core element of their agenda and incorporate results into Children and Young People's Plan	C&YP Partnership; Children and Young People's Plan Communities First	Sept. 2008	Cardiff Council (Corporate Director Social)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Cymorth Fund (WAG) Communities First Funding	
CYP 3: That the C&YP Partnership is fit for purpose to deliver improved outcomes for children and young people							
CYP 3.1	To develop and publish the first Children and Young People's Plan by September 2008	C&YP Partnership; Children and Young People's Plan	Sept. 2008	Cardiff Council (Corporate Director Social)	Children & Young People's Plan completed and published by September 2008	Cymorth Fund (WAG)	

CYP 4: That all children have a flying start in life and the best possible basis for their future growth and development

CYP 4.1	Full implementation of the Flying Start programme in Cardiff	C&YP Partnership; Children and Young People's Plan	March 2009	Cardiff Council (Schools & Lifelong Learning)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Flying Start Fund (WAG) Cymorth Fund (WAG)	
CYP 4.2	Expansion of the Integrated Children's Centre model to more parts of the city		March 2011	Cardiff Council (Schools & Lifelong Learning)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Cymorth Fund (WAG)	

CYP 5: That all children and young people have access to a comprehensive range of education, training and learning opportunities, including acquisition of essential personal and social skills

CYP 5.1	All children, including those with complex/special needs, or who are in hospital/ experiencing illness, are supported in appropriate education	C&YP Partnership; Children and Young People's Plan;	March 2011	Cardiff Council (Schools & Lifelong Learning)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Health and Cardiff Council core budgets	
CYP 5.2	Further development of Keeping in Touch arrangements, providing evidence of a reduction in young people who are not in education, training and employment		March 2011	Cardiff Council (Schools & Lifelong Learning)	Local outcome measures to be published in Children & Young People's Plan by September 2008; Percentage of pupil attendance in secondary schools	14-19 Cardiff Council core budgets	

CYP 6: That all children and young people enjoy the best possible physical, mental, social and emotional health, including freedom from abuse, victimisation and exploitation

CYP 6.1	Build on improvements in multi-agency co-ordination & delivery of child protection services and to follow up work commenced in respect of children at risk of significant harm as the result of neglect	C&YP Partnership; Children and Young People's Plan	March 2011	Cardiff LHB (Nursing & Partnerships)	Monitoring via Children's Plan. Compliance with detailed outcome measured set out in "Shared Planning for Better Outcomes"	Cardiff Council core budgets Cymorth Fund (WAG)	
CYP 6.2	Improved access and co-ordinated provision of health improvement support and specialist services to vulnerable young people, including sexual health, emotional and mental health and substance misuse	C&YP Partnership; Children and Young People's Plan; Young People's Substance Misuse Task Group; Substance Misuse Action Plan; Youth Housing Task Group; Young Person's Sexual Health Task Group & Action Plan; Asylum Seekers Children's Task Group	March 2011	Cardiff LHB (Nursing & Partnerships)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Cymorth Fund (WAG) Cardiff Council core budgets	
CYP 6.3	Build on improvements in multi agency working in assessment, care planning, intervention and review for children with physical or sensory impairments and complex needs	C&YP Partnership; Children and Young People's Plan; Transitions Protocol; Physical & Sensory Impairment APG	March 2011	Cardiff LHB (Nursing & Partnerships)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Cardiff Council core budgets	
CYP 6.4	Identify and secure funding to progress the next phase of the Children's Hospital for Wales	C&YP Partnership; Children and Young People's Plan	March 2011	Cardiff LHB (Nursing & Partnerships)	Local outcome measures to be published in Children & Young People's Plan by September 2008	NHS Core Funding WAG funding	

CYP 7: That all children and young people have access to play, leisure, sporting and cultural activities

CYP 7.1	Full implementation of the Cardiff Play Strategy	C&YP Partnership; Children and Young People's Plan	March 2011	Cardiff Council (Culture, Leisure & Parks)	Local outcome measures to be published in Children & Young People's Plan by September 2008	Cymorth Fund (WAG)	
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CYP 8: That all children and young people are listened to, treated with respect, and are able to have their race and cultural identity recognised. Improved policies and mechanisms for the inclusion and participation of children/parents/carers in services they receive

CYP 8.1	Independent advocacy services in place for children and young people	C&YP Partnership; Children and Young People's Plan	March 2011	Voluntary Action Cardiff	Local outcome measures published in Children & Young People's Plan by September 2008; National Service Framework SAAT Tool	Cymorth Fund (WAG)	
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CYP 9: Provision of a safe home and a community that supports physical and emotional well being

CYP 9.1	A sufficient range of fostering and residential placements within Cardiff to meet the needs of children & young people who are looked after	C&YP Partnership; Children and Young People's Plan	March 2009	Cardiff Council (Children's Services)	Local outcome measures published in Children & Young People's Plan by September 2008	Cardiff Council core budgets	
CYP 9.2	Implementation of the Family Support Strategy		March 2011	Cardiff Council (Children's Services)	Local outcome measures published in Children & Young People's Plan by September 2008	Cymorth Fund (WAG)	

CYP 10: That all children and young people are not disadvantaged by child poverty

CYP 10.1	Foundation Research project undertaken as part of the Local Service Board's Neighbourhood Transformation programme, to review and analyse service delivery to children and young people in different parts of Cardiff.	C&YP Partnership; Children and Young People's Plan; Local Service Board	March 2011	Cardiff Council (Children's Services)	Local outcome measures published in Children & Young People's Plan by September 2008	Local Service Board Funding Cymorth Fund (WAG)	
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MENTAL HEALTH

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
MH 1: Supporting the development of environments and services which encourage people and communities to be emotionally and mentally healthy through a mental health promotion action plan							
MH 1.1	Raise awareness and promote understanding of mental health issues, in order to reduce the stigma associated with mental health problems and mental illness.	Adult Mental Health Services NSF; Mental Health Modernisation Board	Ongoing	Cardiff Local Public Health Team (LPHT)	<ul style="list-style-type: none"> • Number of organisations engaged in activities for World Mental Health Day (WMHD) • Press coverage of events for WMHD • Number of organisations bidding for and receiving small grants 	Joint Working Special Grant	
MH 1.2	Promote education and skills which help people stay free of, or minimise the effects of mental health problems at stressful times in their lives and survive mental health problems.		Ongoing	Cardiff Local Public Health Team (LPHT); Cardiff & Vale NHS Trust	<ul style="list-style-type: none"> • Increase number of books borrowed as part of Book Prescription Wales scheme (2421 books borrowed in 05-06) • Increase number of people completing stress control course (150 people in 06-07) • 5 people trained in Mental Health First Aid 		
MH 1.3	Promote improved access to services, amenities, opportunities (both voluntary and statutory) for all cultures, ages and geographical areas.		Ongoing	Cardiff Local Public Health Team (LPHT); Cardiff & Vale NHS Trust	<ul style="list-style-type: none"> • Information resource for CMHTs to be piloted and evaluated in 1 team • Mapping exercise of self-help provision 		

MH 1.4	Further establish befriending schemes for isolated people	Adult Mental Health Services NSF; Mental Health Modernisation Board	Ongoing	Cardiff Local Public Health Team (LPHT)	<ul style="list-style-type: none"> • 3 befriending forum meetings per year with 10 participants per session • 1 training session for 15 participants 		
MH 1.5	Promote good physical health for people experiencing mental health problems		Ongoing	Cardiff Local Public Health Team (LPHT); Cardiff Council (Adult Services)	Increase number of mental health referrals to Exercise Referral team (70 from June-Dec 07)		
MH 1.6	Support the promotion of positive mental health within workplaces		Ongoing	Cardiff & Vale NHS Trust	Research on major employees to be completed and report written		
MH 1.7	Promote the development of culturally sensitive services, which impact on mental health, with and for minority ethnic communities		Ongoing	Cardiff Local Public Health Team (LPHT); Cardiff University	Counselling course to be offered to additional people from ethnic minority communities		

MH 2: Reducing the inequalities by strengthening the information base with regard to mental health issues for particular groups within society

MH 2.1	Collecting more information about ethnicity of service users in secondary care, through CPA.	Adult Mental Health Services NSF; Mental Health Modernisation Board	Ongoing	Cardiff & Vale NHS Trust	Trust's Race Equality Annual Reports	Service Level Agreements with voluntary organisations	
MH 2.2	Collecting info about sexual orientation of service users in secondary care/voluntary sector	Cardiff Council, Cardiff LHB and Cardiff & Vale NHS Trust Equalities Frameworks	Ongoing	Cardiff & Vale NHS Trust; Cardiff Council (Adult Services); Voluntary sector	Trust/Council's Equality Annual Reports		
MH 2.3	Collecting info about people with disabilities and mental health needs, through CPA and UA		Ongoing	Cardiff & Vale NHS Trust; Cardiff Council; Voluntary sector	Trust/Council's Equality Annual Reports		
MH 2.4	Collecting info about religion and belief through CPA and UA		Ongoing	Cardiff & Vale NHS Trust	Trust/Council's Equality Annual Reports		

MH 3: Strengthening mental health services within primary care and the wider community to ensure people receive appropriate care in a timely fashion

MH 3.1	Appoint Primary Care Mental Health Lead	Adult Mental Health Services NSF; Mental Health Modernisation Board	April 2008	Cardiff & Vale NHS Trust	Appointment made	Existing LHB funding ring-fenced to mental health	
MH 3.2	Appoint second Primary Mental Health Liaison Worker		April 2008	Cardiff & Vale NHS Trust	Appointment made		
MH 3.3	Provide sessions of CMHT staff time in GP practices in Pendine CMHT area		June 2008	Cardiff & Vale NHS Trust	Sessions provided, clients seen and treatment plans drawn up		
MH 3.4	Roll out of CMHT staff sessions in GP practices		October 2008 and ongoing	Cardiff & Vale NHS Trust	Sessions provided, clients seen and treatment plans drawn up		

MH 4: Commissioning the new adult in-patient unit

MH 4.1	Outline Business Case & Full Business Case formally approved by Cardiff LHB and submitted to WAG for funding	PHSI; Mental Health Modernisation Board	Autumn 2008	Cardiff LHB	OBC/FBC submitted	WAG capital funding	
MH 4.2	Completion of enabling works, demolition and road works		Early 2009	Cardiff and Vale NHS Trust	Builders on site		
MH 4.3	Building work commences		Spring 2009	Cardiff & Vale NHS Trust; Cardiff LHB	Builders on site		
MH 4.4	New in-patient unit opens		Summer 2011	Cardiff & Vale NHS Trust	Hospital opens		

MH 5: To improve mental health services for older people by commissioning the new older people's assessment unit at the Llandough Hospital

MH 5.1	Outline Business Case & Full Business Case formally approved by Cardiff LHB and submitted to WAG for funding	PHSI; Older Persons APG; NSF for Older People in Wales	October 2008	Cardiff LHB	OBC/FBC submitted	WAG Capital funding	
MH 5.2	Building work commences		August 2008	Cardiff & Vale NHS Trust	Builders on site		
MH 5.3	New in-patient unit opens		2011	Cardiff & Vale NHS Trust	Hospital opens		

MH 6: To improve mental health services for older people by re-commissioning a 45 bed community facility for older people							
MH 6.1	Purchase of property completed	SOP; Older Persons APG; NSF for Older	April 2008	Cardiff & Vale NHS Trust	Trust Board minutes	Cardiff & Vale NHS Trust	
MH 6.2	Building work commences	People in Wales; Older People's Mental Health	April 2008	Cardiff & Vale NHS Trust	Builders on site		
MH 6.3	Unit opens	Joint Operational Group	Sept. 2008	Cardiff & Vale NHS Trust	Transfer of patients from Whitchurch Hospital		
MH 7: Work with independent providers to increase capacity of nursing and residential care beds							
MH 7.1	To be determined	Older Persons APG; NSF for Older People in Wales; Older People's Mental Health Joint Operational Group	April 2009	Cardiff LHB; Cardiff Council (Adult Services); Voluntary Sector	Year on year increase in number of placements with independent sector	Existing LHB funding ring-fenced to mental health	
MH 8: Developing a low secure service (both in-patient beds and high support accommodation) for women							
MH 8.1	To be determined	Adult Mental Health Services NSF; Mental Health Modernisation Board	Sept 2008	Cardiff LHB	Project plan and service specification developed	LHB CHC budget	
MH 8.2	Supported accommodation – service specification out to tender		October 2008	Cardiff LHB	Tender for contract advertised		
MH 8.3	Contract awarded		April 2009	Cardiff LHB	Contract awarded		
MH 8.4	Service commences		July 2009	Service provider	Clients move into the accommodation		
MH 9: Taking forward developments within the Strategic Outline Programme, subject to available resources – for example eating disorder services; personality disorder services; young onset dementia services and assertive outreach services							
MH 9.1	Agreeing the priorities for service development	Adult Mental Health Services NSF	2008	Mental Health APG	Priorities agreed at SCG	Existing LHB funding ring-fenced to mental health	
MH 9.2	Exploring how service priorities are to be funded		Late 2008	Mental Health APG	APG minutes		
MH 9.3	Trust develops OBC in event that funding can be made available		2009	Cardiff & Vale NHS Trust	OBC submitted to LHB		

MH 9.4	Service(s) developed		2010	Cardiff & Vale NHS Trust	Services open to clients		
MH 10: Implementing the National Service Frameworks (NSFs) relating to mental health of adults and older people							
MH 10.1	Implementing the NSF for Mental Health: Please see Mental Health NSF Action Plan	Adult Mental Health Services NSF	See Mental Health NSF Action Plan	Cardiff LHB; Cardiff & Vale NHS Trust; Cardiff Council (Adult Services); Voluntary Sector	Actions in Adult Mental Health Services NSF achieved	Existing LHB funding ring-fenced to mental health	
MH 10.2	Implementing the NSF for Older People in relation to mental health	Older Persons APG; NSF for Older People in Wales; Older People's Mental Health Joint Operational Group	See Cardiff Healthy Ageing Action Plan; Mental Health Promotion Strategy	Cardiff LHB; Cardiff & Vale NHS Trust; Cardiff Council (Adult Services); Voluntary Sector	<ul style="list-style-type: none"> • Actions in Adult Mental Health Services NSF achieved • Action plan for development of specialist services for younger adults with dementia in place • Pathways and protocols developed as outlined in NSF including dementia 	Existing LHB funding ring-fenced to mental health	
MH 11: Implementing the Day Services Strategy for adults							
MH 11.1	Planning a Resource Centre service for North Cardiff	Adult Mental Health Services NSF	2008	Voluntary sector and Cardiff & Vale NHS Trust	Service model completed	Existing LHB funding ring-fenced to mental health – re-commissioning of existing service	
MH 11.2	Implementing the model		2010	Cardiff LHB and Voluntary Sector	Service developed		
MH 11.3	Continuing to develop the Day Opportunities Team across Cardiff	Adult Mental Health Services NSF	2009	Cardiff & Vale NHS Trust	More Community Mental Health Teams can refer to Day Opportunities Team		

OLDER PEOPLE

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
OP 1: To Promote Health Improvement for Older People by Implementing the Cardiff Healthy Ageing Action Plan							
OP 1.1	Support the provision of information on health and wellbeing to older people, carers and professionals	Cardiff Healthy Ageing Action Plan; Older Persons Joint Commissioning Strategy; NSF for Older People in Wales; Carers APG & Carers Plan	March 2009	Cardiff Healthy Ageing Planning Group; Cardiff Local Public Health Team (LPHT)	Monitoring via Cardiff Healthy Ageing Action Plan	Older Persons Strategy; Wanless	
OP 1.2	Further develop mechanisms to engage older people in the development, implementation and evaluation of health and wellbeing activities	Cardiff Healthy Ageing Action Plan; Older Persons Joint Commissioning Strategy; NSF for Older People in Wales	March 2009			Older Persons Strategy; Wanless	
OP 1.3	Develop and maintain a co-ordinated approach to health improvement activities for older people e.g. physical activity; food and health; emotional and mental health)	Cardiff Healthy Ageing Action Plan; Older Persons Joint Commissioning Strategy; NSF for Older People in Wales; Physical Activity & Health Strategy Steering Group; Food & Health Steering Group; Mental Health APG	March 2009			Older Persons Strategy; Wanless	
OP 1.4	Develop and provide specific health improvement activities as part of an integrated care pathway for the management of falls and fractures across health and social care	Cardiff Healthy Ageing Action Plan; Older Persons Joint Commissioning Strategy; NSF for Older People in Wales	March 2009			Current resources	

OP 1.5	Implement and evaluate national campaigns relating to older people e.g. Keep well this Winter; flu immunisation campaign	Cardiff Healthy Ageing Action Plan; Older Persons Joint Commissioning Strategy; NSF for Older People in Wales	March 2009			Current resources	
OP 2: To reduce inequalities for older people							
OP 2.1	Ensure we have structures and processes in place to deliver the NSF for Older People in Wales	NSF for Older People in Wales	Sept. 2008	Cardiff Council (Adult Services); Cardiff LHB; Cardiff & Vale NHS Trust; NSF steering group	Self Assessment Audit Tool (SAAT) targets met	Current resources	
OP 2.2	As part of the wider consultation to develop and commission an appropriate specification for the delivery of advice services to ensure that the needs of older people are recognised	Legal Services Commission (Sept 07)	October 2008	Legal Services Commission; Cardiff Council (Adult Services)	Contract monitoring/uptake of advice	Existing LSC funding	
OP 3: Enabling older people to live independently for as long as possible							
OP 3.1 (see also C3)	Improved support for carers including increasing respite options to support carers looking after people at home	Carers APG & Carers Plan	September 2008	Cardiff Council (Adult Services)	Increase in number of carer's assessments completed Increased range of respite options	Current resources	
OP 3.2	Increasing the utilisation of assistive technology and Telecare aimed at maintaining individuals in their own home <ul style="list-style-type: none"> • Disabled Facilities Grant • Care & Repair 	Telecare Strategy; Physical & Sensory Impairment APG	March 2009	Cardiff Council (Adult Services)	Increased uptake of assistive technology options	WAG funding	

OP 3.3	Increase the capacity and skills within the voluntary sector to expand their services to older people by delivering the Making the Connections Action Plan. Review the future of MtC at the end of the current three year funding.	Cardiff Commissioning Strategy for Older People's Accommodation	March 2009	Age Concern; Cardiff Council (Adult Services)	SLA - Progress Reports will be considered at meetings of the APG Older People	Funded through Adult Services via SLA until March 2009.	
OP 3.4	Implementation of the Commissioning Strategy for Older People's Accommodation <ul style="list-style-type: none"> to develop integrated, preventative community support services to develop improved information and advice 	Cardiff Commissioning Strategy for Older People's Accommodation; Older Persons Joint Commissioning Strategy	2007-17	Cardiff Council (Adult Services)	Enhanced accommodation options	Current resources, some grant funding	
OP 3.5	Enhancing the role of the voluntary sector in maximising independence	Designed to Add Value	March 2009	Cardiff Council (Adult Services); Cardiff LHB; Voluntary sector	Support signposting for people who fall below the eligibility threshold	Grant funding	
OP 4: To enable older people to be cared for closer to home							
OP 4.1	Developing a range of intermediate care and rehabilitation services	PHSI; Designed for Life	2008/11	Cardiff & Vale NHS Trust, Cardiff Council (Adult Services); Cardiff LHB	Development of integrated community services	Current resources	
OP 4.2	Provide locality based health and treatment centres to provide locality based community health and social care services		2008/11	Cardiff & Vale NHS Trust, Cardiff Council (Adult Services); Cardiff LHB	Development of integrated community services	Current resources	
OP 5: Improving care to individuals with a chronic disease							
OP 5.1	Implementing the clinically evidence based high level care pathways for diabetes, COPD and Coronary Heart Disease	Coronary Heart Disease NSF; Diabetes NSF; Chronic Conditions Action Plan	2008/11	Cardiff LHB	Quality Outcome Framework	Current resources	

OP 5.2	Meeting the requirements of the Welsh Health Circular on Stroke	PHSI; NSF for Older People in Wales; Welsh Health Circular 58 (2007)	2009	Cardiff LHB	Quality Outcome Framework	Current resources	
OP 5.3	Appointing clinical case managers to support individuals with chronic conditions in their own homes	WAG Service Improvement Plan	June 2008	Cardiff LHB	Reduction in admissions	Current resources	

OP 6: To ensure that older people have access to a range of appropriate accommodation at the right time with a particular emphasis on addressing the numbers of delayed Transfers of Care (DTOC)

OP 6.1	Development of Extra Care schemes	Cardiff Commissioning Strategy for Older People's Accommodation	2011	Cardiff Council (Adult Services)	Schemes developed	Current resources, Social Housing Grant (capital)	
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OP 7: Development of integrated care pathway for the management of falls and fractures across health and social care

OP 7.1	Reviewing the current care pathway	NSF for Older People in Wales; Cardiff Healthy Ageing Action Plan	March 2009	Older People's APG	Pathway reviewed	Current resources	
OP 7.2	Agreeing the care pathway		March 2009	Older People's APG	Pathway agreed	Current resources	
OP 7.3	Implementing the care pathway		March 2009	Older People's APG	Pathway implemented, with reduction in number of falls	Current resources	

OP 8: Ensure that new service developments consider geographical disadvantage and particular vulnerable groups (in particular older people from minority ethnic communities, older people with mental health problems or physical/sensory impairment)

OP 8.1	Ensure appropriate equality impact assessments are undertaken	PHSI; Designed for Life; Butetown/Grangetown Needs Assessment; Equalities Frameworks; Other APGs as appropriate;	Ongoing	Cardiff Council (Adult Services); Cardiff & Vale NHS Trust; other partner agencies as appropriate	Equality Impact Assessments undertaken	Current resources	
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PHYSICAL AND SENSORY IMPAIRMENT

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
PS 1: To promote health improvement for people with physical and/or sensory impairments							
PS 1.1	Review APG membership to enhance engagement with health improvement/ public health/ well-being services	Fulfilled Lives Supportive Communities	July 2008	Physical & Sensory Impairment APG	Enhanced joint working	Current resources	
PS 1.2	Delivery of specific health improvement initiatives for people with a physical or sensory impairment	Physical Disability Commissioning Strategy; Sensory Impairment Strategy	March 2009	Cardiff LHB; Cardiff Local Public Health Team (LPHT)	Appropriate initiatives developed	Current resources	
PS 1.3	Improve levels of rehabilitation services to promote independence and well being		March 2009	Cardiff Council (Adult Services); Cardiff & Vale NHS Trust	Development of rehab services	Current resources	
PS 2: To reduce inequalities for people with physical and/or sensory impairments							
PS 2.1	Provide information in appropriate formats for people with sensory impairments	Physical Disability Commissioning Strategy; Sensory Impairment Strategy	Dec 2008	Cardiff Council (Adult Services); Cardiff LHB	Information published and available	Current resources	
PS 2.2	To implement the Council's Disability Equality Action Plan on the development of information in accessible formats		Dec 2008	Cardiff Council (Adult Services)	Information published and available	Current resources	
PS 2.3	Increase the awareness of sensory impairment throughout all social work teams		Sept 2008	Cardiff Council (Adult Services)	Improved recording/reporting of Sensory Impairment on database	Current resources	

PS 2.4	Support the development of a corporate interpretation service	Physical Disability Commissioning Strategy; Sensory Impairment Strategy; Language & Communication Strategy; Cardiff Council Corporate Standards	March 2009	Cardiff Council (Adult Services); Cardiff Council (Communications Team), Cardiff Council (Equalities Team); Health Partnership Team	Service developed	Current resources	
PS 2.5	Further promote and develop the Direct Payments Scheme	Physical Disability Commissioning Strategy; Sensory Impairment Strategy	March 2009	Cardiff Council (Adult Services)	Increased take up of Direct Payments	Current resources	
PS 2.6	Further develop service user involvement to facilitate the greater involvement of people with disabilities in service design, monitoring and evaluation	Physical Disability Commissioning Strategy; Sensory Impairment Strategy	March 2009	Cardiff Council (Adult Services)	Service user contribution increased	Current resources	

PS 3: To develop a service specification for an independent advocacy scheme

PS 3.1	Develop a service specification for an independent advocacy service (detailing training requirements)	Physical Disability Commissioning Strategy	March 2009	Cardiff Council (Adult Services); Voluntary Action Cardiff	Specification developed	Current resources	
PS 3.2	Commission Advocacy Service		March 2010	Cardiff Council (Adult Services)	Advocacy service in place	Current resources	

PS 4: Expansion of the Reablement Service specifically for young people with a physical impairment

PS 4.1	Identify project requirements with existing provision from colleagues in the Trust and home care services	Physical Disability Commissioning Strategy	March 2009	Cardiff Council (Adult Services)	Requirements mapped	Current resources	
PS 4.2	Identify priorities within project requirements		March 2009	Cardiff Council (Adult Services)	Reablement service available for PD service users	Current resources	

PS 5: Develop, implement and respond to priority areas identified in phase 2 of developing day services (Phase 1 refers to closing Highfields, Phase 2 refers to developing community based day services)

PS 5.1	To develop a referral and assessment process as an introduction to the new day service provision	Physical Disability Commissioning Strategy; Sensory Impairment Strategy	June 2008	Cardiff Council (Adult Services)	Referral process developed and revised assessment implemented.	Current resources	
PS 5.2	To develop a range of day services available to people with physical and sensory impairments		March 2009	Cardiff Council (Adult Services)	A range of day services developed and being accessed	Current resources	

PS 6: Evaluation of physical and sensory impairment awareness training already provided and development of a rolling programme of awareness training for staff

PS 6.1	Evaluate awareness training already provided re: physical disability and sensory impairment	All Wales VI Benchmarking Exercise	March 2009	Cardiff Council (Adult Services)	Training programme developed, enhanced and amended to ensure enhanced awareness	Current resources	
PS 6.2	Confirm a training programme and timescales with the training section	Physical Disability Commissioning Strategy; Sensory Impairment Strategy	March 2009	Cardiff Council (Adult Services)	Training programme developed	Current resources	

PS 7: Implementation of priority areas identified in the accommodation strategy

PS 7.1	To find out accommodation needs of Service User Group and establish database	Physical Disability Commissioning Strategy	Sept 2008	Cardiff Council (Adult Services); Cardiff Council (Housing)	Survey undertaken and database established	Current resources	
PS 7.2	To develop a range of accommodation models		March 2009	Cardiff Council (Adult Services); Cardiff Council (Housing)	Range of accommodation available.	Current resources	
PS 7.3	To consider DTOC in the light of specialist housing	Physical Disability Commissioning Strategy; Local Service Board	June 2008	Cardiff Council (Adult Services); Cardiff Council (Housing)	Range of accommodation available.	Recycling Housing Stock; Current resources	

PS 8: Commission appropriate service for respite, residential and Nursing Home provision

PS 8.1	Identifying likely requirement for this kind of accommodation, but also taking into account the work on developing an alternative range of ongoing accommodation	Physical Disability Commissioning Strategy; Older People's APG	March 2009	Cardiff Council (Adult Services); Cardiff LHB	Future requirements identified and mapped	Current resources	
PS 8.2 (see also C3)	Developing the capacity locally of age appropriate respite, residential and nursing home provision	Physical Disability Commissioning Strategy	March 2010	Cardiff Council (Adult Services); Cardiff LHB	Enhanced capacity in the care sector for people with physical impairments	Current resources	

PS 9: Development of the Transitions Action Plan for young people moving from Children's Services to Adult Physical Disability Services

PS 9.1	To improve on information to young people their cares and families <ul style="list-style-type: none"> information leaflets look at developing a leaflet with other agencies 	Transitions Protocol; Children & Young People's Plan; Carers APG & Carers Plan	Sept 2008	Cardiff Council (Adult Services); Cardiff LHB	Information published and available	Current resources	
PS 9.2	Produce implement and plan on consultation <ul style="list-style-type: none"> Consultation event with young people, carers and families in association with the voluntary sector 		March 2009	Cardiff Council (Adult Services); Cardiff LHB	Consultation event held	Current resources	
PS 9.3	Collate adult and children information pack for young carers and families		March 2009	Cardiff Council (Adult Services); Cardiff LHB	Information pack available	Current resources	

PS 10: Implementing the action plan of the Commissioning Strategy for Sensory Services

PS 10.1	Evaluate the effectiveness of BSL signing training to home carers and identification of further training requirements	Sensory Impairment Strategy	Dec 2008	Cardiff Council (Adult Services)	Evaluation completed	Current resources	
PS 10.2	Establishment of service user forums		March 2009	Cardiff Council (Adult Services)	Forum established	Current resources	
PS 10.3	Implementation of Action Plan from Deafblind Project		March 2009	Cardiff Council (Adult Services)	Monitored as part of SI Commissioning Strategy Action Plan through APG	Current resources	
PS 10.4	To develop a protocol for visual impairment referrals		March 2009	Cardiff Council (Adult Services); Cardiff & Vale NHS Trust	Protocol developed	Current resources	
PS 10.5	To review services in light of the recommendations from the Visual Impairment Benchmarking Exercise		June 2008	Cardiff Council (Adult Services)	Review undertaken Monitored as part of SI Commissioning Strategy Action Plan through APG	Current resources	

LEARNING DISABILITY

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
<p>LD 1: To enable people with learning disabilities to access a health service designed around their individual needs, with fast and convenient care delivered to a high standard and with additional support where necessary. This relates to both mainstream (primary, acute and preventive care) and specialist learning disability health services, e.g. annual health check for people with learning disabilities in Cardiff.</p>							
LD 1.1	Continue to improve access to primary health check.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities	March 2009	Cardiff LHB	Increased number of primary health checks being accessed.	Existing Revenue	
LD 1.2	Ensure people with Learning Disabilities have equal access to general health care services and that their general health is improved.		March 2009	Cardiff LHB	Access to services enhanced.	Existing Revenue	
LD 1.3	Services designed as a 'tiered' approach, services cover a spectrum of need and accessible in the community.		March 2009	Cardiff LHB; Cardiff Council (Adult Services); Bro Morgannwg NHS Trust	Appropriate services developed and being accessed.	Existing Revenue	
LD 1.4	To ensure governance procedures are followed to improve services for people with Learning Disabilities.		March 2009	Cardiff LHB; Cardiff Council (Adult Services); Bro Morgannwg NHS Trust	Monitoring of procedures to ensure compliance.	Existing Revenue	

LD 2: Challenge discrimination and promote positive images of people with a learning disability across Cardiff and conduct equality impact assessments on all areas of service provision. Commissioners will need to ensure that the impact and effectiveness of their commissioning specialist learning disability services is integral to Disability and Equality strategies and may need to carry out equality impact assessments in relation to disability, race, gender and other aspects. To ensure all information is accessible for people with Learning Disability.

LD 2.1	To provide information in appropriate accessible formats for people with learning disabilities.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004);	March 2009	Cardiff Council (Adult Services)	Information available.	Existing Revenue	
LD 2.2	To implement the proposals on the Advisory Planning Group membership – to ensure representation includes all parties.	Joint Commissioning Strategy for Learning Disabilities	April 2008	Cardiff Council (Adult Services)	Appropriate representation on Learning Disability APG.	Existing Revenue	
LD 2.3	Review Direct Payment Services for people with Learning Disabilities. Propose systems to enhance the development of Direct Payment Schemes.		March 2009	Cardiff Council (Adult Services)	Direct Payment Services reviewed and enhanced services in place.	Existing Revenue/ Grant applications	
LD 2.4	Support the development of a corporate interpretation service	Sensory Impairment Strategy; Language & Communication Strategy; Cardiff Council Corporate Standards	March 2009	Cardiff Council (Adult Services); Cardiff Council (Communications Team), Health Partnership Team	Interpretation service developed.	Existing Revenue	

LD 3: Supporting people to live within their own homes and communities wherever practicable, to promote independence and social inclusion.

LD 3.1 (see also C3)	To review and re-commission respite residential and respite outreach services for carers and families looking after people with Learning Disabilities.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities; Carers APG & Carers Plan	a) July 2008 b) March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Respite Services reviewed and re-commissioned.	Existing Revenue	
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LD 3.2	Implementation of Supporting People Operational Plan and strategic housing strategy to offer alternative supported living.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities; Supporting People Operational Plan	March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG; Supporting People Planning Group	Housing strategies implemented.	Existing Revenue	
LD 3.3	Options to maximise inclusion and full integration in the community.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities	2008-11	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Range of options developed to ensure full integration.	Existing Revenue	

LD 4: Progressing the joint commissioning agenda for learning disabilities and developing a follow-on strategy and action plan for 2008-11.

LD 4.1	Review Joint Commissioning Strategy for people with Learning Disabilities 2005 – 2008 To implement a work plan to develop the joint commissioning strategy 2008 – 2011 via the Advisory Planning Group.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities	Dec 2008	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Joint commissioning strategy developed.	2008 – Existing Revenue	
LD 4.2	To produce development mandate papers for Specialist Services to ensure joint commissioning agenda for services.		March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Mandate papers produced.	Joint Revenue	

LD 5: Integrating health and social care management, teams and services with intention to strengthen joint working through the 'new flexibilities' and promoting partnerships.

LD 5.1	To develop a robust, joint performance management framework to support the development of joint schemes.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004);	March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Performance Management Framework produced.	Joint Revenue	
LD 5.2	To reduce the number of out-of-county placements.	Joint Commissioning Strategy for Learning Disabilities	March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Reduction in out of county placements.	Existing Revenue & Ring fence Out of County Revenue	
LD 5.3	To develop a plan to integrate management structure for the health and social care components of Learning Disability Services. As outlined in making the difference documentation.	Making the Difference, SE Wales Partnership Board 2007	March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Integration plan developed.	Existing budgets Cardiff LHB; Cardiff Council (Adult Services); Bro Morgannwg NHS Trust	

LD 6: Ensuring people with a learning disability are at the centre of planning and participating in decisions and discussions that affect their lives.

LD 6.1	Empowerment of people with Learning Disabilities to exercise choices and take maximum control of their lives and to ensure social inclusion.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004);	March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Enhanced choice for people with a Learning Disability with improved social inclusion.	Existing Revenue	
LD 6.2	To expand established links with the voluntary sector for the provision of services for People with Learning Disabilities.	Joint Commissioning Strategy for Learning Disabilities	March 2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Improved links with voluntary sector.	Existing Revenue	

LD 7: Complete the re-commissioning process for learning disability services, to achieve the expansion of Adult Placement Scheme, Reconfiguration of respite services, residential care, reconfiguration of day services and specialist day service.

LD 7.1	To progress the PQA process to expand & commission the Adult Placement Scheme in Cardiff, offering people more choice and address service users residing in inappropriate accommodation.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities	March 2009	Cardiff Council (Adult Services)	Expansion of adult placement scheme.	Existing Revenue	
LD 7.2	To jointly commission specialist day service for people with Challenging Behaviour		March 2009	Cardiff LHB; Cardiff Council (Adult Services)	Internal day service provision appropriately reconfigured.	Joint Budget	
LD 7.3	To develop on the reconfiguration of Internal Social Service day provision and review day service opportunities across Cardiff.		March 2009	Cardiff Council (Adult Services)	Residential care needs reviewed and future requirements mapped.	Existing Revenue	
LD 7.4	To review residential Care for People with Learning Disabilities and map out future need for the property that will need to be commissioned.		March 2009	Cardiff Council (Adult Services)	Service Level Agreements, Monitoring of Unified Assessments & outcome based planning.	Existing revenue	

LD 8: Implementing the health gain targets within the acute hospital services in Cardiff.

LD 8.1	Specialist Clinical Nurse Consultant post to liaise with officers of directorates raising awareness of the needs of People with learning disabilities.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities	March 2009	Cardiff LHB; Cardiff Council (Adult Services)	Creation of a specialist clinical nurse consultant post.	Existing Revenue	
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LD 8.2	To develop protocols and care pathways for people with learning disabilities.		March 2009	Cardiff LHB	Protocols and care pathways developed.	Existing Revenue	
LD 9: Remodelling and re-commissioning two existing Continuing Health Care community units to provide long stay care and respite for individuals with profound and multiple disability.							
LD 9.1	To implement the proposed change of model of the current service. To provide health respite facility and long stay Continuing Health care for individuals with profound physical and learning disabilities.	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities	March 2009	Cardiff LHB	New model of health facility implemented.	Existing Revenue	
LD 10: Awareness raising of Autistic Spectrum Disorder (ASD), including Asperger Syndrome, to reflect the variation in the nature and severity of the impacts and barriers posed by these disorders and to cover the consequent diversity and range of need posed for people with ASD, their families, carers, statutory, health, independent and voluntary services.							
LD 10.1	To consider and take forward the recommendations of the Autistic Spectrum Disorder (ASD) Strategic Action Plan for Wales	Autistic Spectrum Disorder (ASD) Strategic Action Plan for Wales (Consultation)	2008	Cardiff LHB; Cardiff Council (Adult Services)	ASD recommendations to be taken forward as appropriate.	Cardiff LHB; Cardiff Council (Adult Services) Application for Grant –if grant released	
LD 10.2	To participate in WAG consultation To collate local information via community support teams, Learning Disability APG and other partners.		2008-11	Cardiff Council (Adult Services); Learning Disability APG	Consultation process undertaken, information collated.	Existing Revenue	

LD 11: Implement the Transition protocol and guidance for young people moving from Children's Services to Adult Services. To coordinate the action plan designed to address the service.

LD 11.1	To improve the information shared with young people, carers and families. <ul style="list-style-type: none"> To provide information leaflets, with partners linked with the transition protocol. To provide a transition information folder for young carers and families. 	Statement on policy & practice for Adults with a Learning Disability (WAG 2007); Section 7 Guidance (WAG 2004); Joint Commissioning Strategy for Learning Disabilities; Children & Young People's Plan; Carers APG & Carers Plan	2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Information available.	Existing Revenue	
LD 11.2	To implement the Action Plan on Transition clients and to host consultation events with young people, carers and families in association with the voluntary sector.		2009	Cardiff LHB; Cardiff Council (Adult Services); Learning Disability APG	Transition action plan implemented and consultation events held.	Existing Revenue	

CARERS							
Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring

C1: To promote health improvement for carers, identifying the main health issues affecting carers through the health task and finish group of the Carers APG

C 1.1	To liaise with and encourage Primary Healthcare Services to provide regular preventative health checks for carers	Wales Carers Strategy; Cardiff Carers Plan	Ongoing	Cardiff LHB; Carers APG	<ul style="list-style-type: none"> Establishment of an appropriate monitoring framework baseline data established increasing numbers of preventative healthcare checks on carers undertaken increasing numbers of home visits on carers undertaken increasing numbers of counselling sessions offered 	Funding to be identified	
C 1.2	To liaise with Cardiff LHB to develop a policy on GP home visits for carers and cared for		Ongoing	Cardiff LHB; Carers APG			
C 1.3	To liaise with statutory partners on the provision of counselling to carers where required		Ongoing	Cardiff LHB; Cardiff Council (Adult Services)			
C 1.4	To liaise with statutory partners over the potential for provision of manual handling and back care training for carers		Ongoing	Cardiff & Vale NHS Trust; Cardiff Council (Adult Services)			Number of courses provided and numbers of carers completing course

C2: To reduce inequalities for carers and promote equal access by continuing to look at ways of ensuring carers from all communities and backgrounds are able to access services to meet their individual needs

C 2.1	To disseminate current equalities research on various carers groups and make recommendations	Wales Carers Strategy; Cardiff Carers Plan	2011	Carers APG; Carer's BME Subgroup	Recommendations published Increasing numbers of service users from	Funding to be identified	
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C 2.2	To continue to support and encourage carers from minority communities to visit service providers to identify ways of adapting services to meet their needs		Ongoing		minority communities accessing services	Cardiff Council (Adult Services)	
C 2.3	To work with Adult Services to consider ways of promoting Carers' awareness of their rights and access to services		March 2009	Cardiff Council (Adult Services)	Increasing number of carers assessments undertaken and recorded.	Cardiff Council (Adult Services)	
C 2.4	To work with Childrens Services to consider ways of promoting Young Carers and parent carers awareness of their rights and access to services	Cardiff Young Carers Strategy; Children & Young People's Plan; Young Carer's Strategy	March 2009	Cardiff Council (Childrens Services)	Increase in number of assessments undertaken (either under the Children Act 1989 or Carers and Disabled Children Act 2000)	Cardiff Council (Childrens Services)	

C3: Provide appropriate respite, identifying the type of respite appropriate for carers to ensure that their caring role can be sustained

C 3.1	To work with statutory partners to raise awareness and develop the availability and flexibility of short breaks to Carers who are eligible	Wales Carers Strategy; Cardiff Carers Plan; Physical and Sensory Impairment Joint Commissioning Strategy & APG; Older People's Joint Commissioning Strategy & APG	Ongoing	Cardiff Council (Adult Services)	Numbers and appropriateness of short breaks increased	Cardiff Council (Adult Services)	
C 3.2	To work with statutory partners on developing a process to ensure professionals undertaking Carers Assessments include contingency planning to identify potential respite needs		Ongoing	Cardiff Council (Adult Services)	Contingency plans attached to each Carers Assessment.	Cardiff Council (Adult Services)	
C 3.3	To work with statutory partners to ensure that Carer's needs are an integral consideration of Unified Assessment and hospital discharge planning		Ongoing	Cardiff Council (Adult Services); Cardiff & Vale NHS Trust	The need for respite is identified and implemented following Unified Assessment	Within existing resources	

C4: Further develop information to carers, in accessible formats, Plain English, and at appropriate times throughout their caring role

C 4.1	To produce a Carers Information handbook	Cardiff Carers Plan	End 2009	Cardiff Council (Adult Services)	Information pack available to all carers	Cardiff Council (Adult Services - Communications budget)	
C 4.2	To develop information for Carers on Cardiff Council's website and provide links to other organisations		End 2009	Cardiff Council (Adult Services)	Web site available via link from council website	Within existing resources	
C 4.3	To work with health partners to ensure that information for carers is readily available at health locations eg GP surgeries, dental surgeries, Family Planning clinics		Ongoing	Cardiff LHB	Numbers of locations the information is distributed to	Within existing resources	
C 4.4	To work with health partners to ensure that information for carers can be provided in the format requested		Ongoing	All agencies	All requests for different formats are undertaken.	Within existing resources	

C5: Increase the number of carers known to Social Services, in order to facilitate the completion of Carers Assessments

C 5.1	To work with Social Services to ensure that the Cardiff Council's leaflet 'Support for Carers' is available at relevant locations eg GP surgeries, Carers Centre, libraries	Wales Carers Strategy; Cardiff Carers Plan	Ongoing	Cardiff Council (Adult Services & Childrens Services)	Numbers of locations information in distributed to	Within existing resources	
C 5.2	Cardiff Council Carers Development Officer to attend established Carers Forums and Support Groups to inform carers of their right to an assessment		Ongoing	Cardiff Council (Adult Services)	Increase in the number of carers groups/forums attended	Within existing resources	

C 5.3	Cardiff Council Carers Development Officer to attend and support relevant conferences and events and disseminate information for the APG		Ongoing	Cardiff Council (Adult Services)	Attendance where appropriate	Within existing resources	
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C6: Increase knowledge and recognition of carers via Carers Awareness Training, particularly through Social Services induction training

C 6.1	To consider making Cardiff Council's Carer Awareness training mandatory for all Adult Services social work staff and to monitor attendance	Wales Carers Strategy; Cardiff Carers Plan	Sept 2008	Cardiff Council (Adult Services)	All social work staff recruited after March 2008 to attend training	Within existing resources	
C 6.2	To develop Carer Awareness training within Cardiff Council's Children Services for recognition of both parent and young carers.	Young Carers Strategy; Children & Young People's Plan	Dec 2008	Cardiff Council (Childrens Services)	All social work staff recruited after March 2008 to attend training	Cymorth	
C 6.3	To work with Cardiff LHB and Cardiff & Vale NHS Trust to consider the delivery of Carer awareness training to healthcare staff	Cardiff Carers Plan	Ongoing	Cardiff LHB; Cardiff & Vale NHS Trust	For Carers issues to be integral to the induction of identified healthcare staff	Funding to be identified	

C7: Implement carer friendly policies within Cardiff Council and Cardiff & Vale NHS Trust and use these as good practice for other Cardiff employers

C 7.1	To monitor the effectiveness of the carer friendly policies already in place.	Wales Carers Strategy	Ongoing	Cardiff Council (Adult Services); Cardiff & Vale NHS Trust	Monitor that carer friendly policies are adhered to; Survey staff regarding the effectiveness of carer friendly policies	Within existing resources	
C 7.2	To raise awareness of the 'Employers for Carers Forum' run by Carers Wales, and encourage statutory partners to attend to share good practice with other organisations in South Wales		Ongoing	Cardiff Council (Human Resources); Cardiff & Vale NHS Trust; Cardiff LHB	Statutory partners to have identified representation for the Forum	Within existing resources	

C8: Identify the most practical and effective ways of involving carers in the planning and development of services

C 8.1	To continue to develop the Cardiff Carers Forum	Cardiff Carers Plan	Ongoing	Cardiff Council (Adult Services); Carers Centre & Carers Forum	Active input into APG	Cardiff Council (Adult Services)	
C 8.2	For delegated APG members to attend other carers forums and support groups where appropriate		Ongoing		Representation and groups identified; Meetings attended	Within existing resources	
C 8.3	To utilise varied methods of consulting with carers and sharing information, eg postal questionnaires, e-mail or internet forms		Dec 2008		Regular feedback and input obtained for consultations	Within existing resources	

C9: To continue to encourage joint working between statutory, voluntary and private sector organisations to provide a range of services to carers

C 9.1	To ensure that the Carers APG and its subgroups has appropriate and regular representation from all partners in order to be fit for purpose	Cardiff Carers Plan	Ongoing	All agencies	Regular representation from all areas and attendance of at least 70% of meetings	Within existing resources	
C 9.2	Identify a lead officer with responsibility for Carer's issues within Cardiff LHB and Cardiff & Vale NHS Trust to act as a contact point to the APG and other organisations		Ongoing	Cardiff LHB; Cardiff & Vale NHS Trust	Appropriate lead officers identified	Within existing resources	

SEXUAL HEALTH

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
SH 1: To promote the sexual health of young people through further development and delivery of the Young People's Sexual health Action Plan							
SH 1.1	To develop and deliver an annual young people's sexual health action plan in line with the single Children and Young People's Plan	Children and Young People's Partnership; Children and Young People's Plan	March 2011	Cardiff Local Public Health Team (LPHT)	Annual monitoring report of Young People's Sexual Health Action Plan to APG & CYPP	Funded through CYPP Cymorth youth health budget (currently agreed to 31/03/2009) & Young Peoples Sexual Health Task Group organisations.	
SH 2: To undertake targeted HIV prevention with high risk groups							
SH 2.1	To ensure local participation in the national CHAPS campaign	CHAPS	Ongoing	Terrence Higgins Trust	Level and participation in activities undertaken in Cardiff	WAG and LHB contract	
SH 2.2	To further develop joint working between THT and GUM services specifically to improve access to HIV testing	Quality Requirements for Sexual Health Services in Wales	March 2011	Terrence Higgins Trust	Access to HIV testing through alternative routes	Cost neutral	
SH 3: To improve access to integrated sexual health services for the general population and plan for anticipated growth in demand							
SH 3.1	To improve the environment of care for sexual health services through the re-development of the CRI site and improvement in GP and community health premises	PHSI	March 2011	Cardiff LHB	Monitoring implementation of Cardiff LHBs Primary Care Service and Estates Implementation Plan	Capital Implications to be addressed through development of CRI business case. Primary care premises revenue subject to WAG approval.	

SH 3.2	All patients to have access to core sexual health services (HIV and sexually transmitted infection testing and routine contraception advice*) provided by appropriate specialists within 2 working days. *Access to emergency contraception should be available within 24 hours	NHS Annual Operating Framework 2008-09	March 2009	Cardiff & Vale NHS Trust	Via organisational balanced scorecards to Welsh Assembly Government	Funding implications to be identified and addressed through SaFF process	
SH 3.3	To develop, cost and implement an action plan for the integration of sexual health services and delivery of the Zipper model	Quality Standards for Sexual Health Services	March 2009	Cardiff & Vale NHS Trust	Via organisational balanced scorecards to WAG	Investment requirement to be quantified	
SH 3.4	To explore the opportunity for commissioning primary care led sexual health services under the enhanced services arrangements	Quality Standards for Sexual Health Services	March 2009	Cardiff LHB	Plan published	From within existing budgets for sexual health services	
SH 3.5	To implement a new pattern of service delivery for locally based integrated sexual health clinics across Cardiff	Programme for Health Service Improvement	March 2011	Cardiff and Vale NHS Trust	Changes to pattern of service delivery across the City	Resource neutral	
SH 3.6	To extend the availability of NAATs testing and treatment for Chlamydia	Quality Standards for Sexual Health Services	March 2009	Cardiff & Vale NHS Trust	Number of tests performed	Additional funding allocation from WAG	
SH 3.7	To undertake a local targeted needs assessment for sexual health	Quality Standards for Sexual Health Services	March 2011	Cardiff Local Public Health Team (LPHT)	Report published	If funding secured	
SH 3.8	To ensure availability of interpreter services for people accessing sexual health services	NHS Equality Strategies	March 2011	Cardiff & Vale NHS Trust	Survey of providers	Cost neutral	
SH 3.9	To identify and develop competences for the implementation of an integrated model of sexual health services	Quality Standards for Sexual Health Services	March 2011	Cardiff & Vale NHS Trust	Competencies prepared and disseminated	Cost neutral	

SH 3.10	To review contraceptive provision within primary care and secondary care and compare with national figures	Quality Standards for Sexual Health Services	March 2011	Cardiff LHB	Report published	Cost neutral	
SH 4: To promote access to termination of pregnancy services at an earlier gestational age							
SH 4.1	To develop and implement an agreed integrated care pathway for abortion services		March 2011	Cardiff LHB	Pathway implemented	Cost neutral	
SH 4.2	To develop an integrated model of abortion services provision		March 2011	Cardiff LHB	Plan published	Cost neutral	
SH 5: To plan service development to accommodate anticipated growth in the HIV positive population							
SH 5.1	To plan for financial growth in the demand for combination therapy and make representations to WAG in this regard.	NHS Annual Operating Framework 2008-09	March 2011	Cardiff LHB	Levels of HIV treatment growth year on year	£200K growth per annum to be negotiated within AOF settlement	
SH 5.2	To re-define the model of care for people with HIV including consideration of a shared care model with primary care	Quality Standards for Sexual Health Services	March 2011	Cardiff & Vale NHS Trust	Reduced reliance on specialist sexual health services for HIV patients	Cost neutral	
SH 6: To consider opportunities to extend service provision for people with psycho-sexual health need							
SH 6.1	To identify the local level of need and demand and review current access criteria for service provision		March 2011	Cardiff LHB	Report published	Cost neutral	
SH 7: To review arrangements for managing Female Genital Mutilation							
SH 7.1	To undertake a review of systems and structures to manage FGM		March 2011	Cardiff & Vale NHS Trust	Report published	Cost neutral	

SH 8: To implement a SARC service for children and adults who have been sexually assaulted

SH 8.1	To open a sexual assault referral centre (SARC) on the CRI site	Community Safety Partnership	March 2009	Cardiff LHB	Numbers of people seen within the unit	WAG development funds	
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PRISON HEALTHCARE

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
PH 1: To Promote Health Improvement via utilising the WHO Health in Prisons Project approach to health promotion within a prison.							
PH 1.1	Form a multi-agency prison health steering group chaired by the Deputy Governor to oversee the setting up of a new broader health promotion action group to take forward WHO Health in Prisons Project approach	Health Needs Assessment 2007	April 2008	Prison Cardiff LHB	Terms of reference	Within resource	
PH 1.2	Integrate health improvement into the overall policies and programmes of the prison, with multi-disciplinary guidance and the support of the prison governor Involve prisoners in the development of those programmes	Health Needs Assessment 2007	April 2009	Prison		Within resource	
PH 1.3	Utilise support from existing multi-disciplinary and multi-agency collaboration through existing local partnerships (e.g. Community Safety, Health & Well being, Health Alliance, Young People's Framework, Substance Misuse Action Team)	Health Needs Assessment 2007	Ongoing	Prison		Within resource	
PH 1.4	Integrate workplace health into the core business of the organisation	Health Needs Assessment 2007	Ongoing	Prison		Within resource	

PH 2: The Prison Health Partnership Board will aim to reduce inequalities by ensuring the provision of accessible health care services in line with the recommendations of the 2007 Health Needs Assessment

PH 2.1	Explore opportunities to increase the range of services provided within the Prison following the transfer to the new health care facility to reduce need to access health care outside HMP Cardiff	Health Needs Assessment 2007	April 2009	Prison/ Serco/ Cardiff LHB	Prison and HIW inspection reports	Within resource	
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PH 3: To commission the new health care facility and explore opportunities to offer new health care service models within the Prison

PH 3.1	New Healthcare Building to commissioned without any further slippage on timescales	Health Needs Analysis 2007	April 2008	Prison Commissioning Steering Group	Successful transfer according to timetable	Prison Health Partnership Board	
PH 3.2	Review current delivery of dentistry. Maximise use of the new facility by exploring the introduction of skill mix to improve through put	Oral Health Strategy	Oct 2008	Cardiff and Vale	HCIMP	Dental Contract monies	
PH 3.3	Re-design Day Care Services to have a whole prison approach to include safer custody, general counselling services, substance misuse, voluntary sector	Design for Life NNA 2007	Prison Cardiff LHB	Dec 2008	Within resource	Whole prison activity	
PH 3.4	Ensure user involvement in planning services. A prisoner forum to be formulated inviting wing representation. This is to be chaired by the Healthcare Practice Manager	Healthcare Standards for Wales 2005	April 2008	Prison Cardiff and Vale	Established prisoner forum Prisoner satisfaction surveys		
PH 3.5	Utilise expert patient programme to promote self management for people living with long-term health conditions	Expert Patient Programme (EEP)	April 2008	Prison NHS	Prison Partnership Board		

PH 3.6	Expand use of nurse/pharmacy staff by utilising new skills of pharmacist and nurses e.g. Independent Prescribing and pharmacy/HCA nurse lead clinics to improve chronic disease management, health promotion and mental health	Health Needs Assessment 2007	April 2009	Prison/ Serco	Prison Performance Indicators	Prison Partnership Board	
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PH 4: To implement the Welsh Assembly Government's mental health care pathway

PH 4.1	Pre Prison Phase						
	<ul style="list-style-type: none"> To review the current role and function of the Cardiff & Vale NHS Trust mental health Criminal Justice Service (Court & Probation Liaison, HMP Cardiff Inreach and the Multi Agency Public Protection Unit) to ensure that the service is at its most efficient in order to support the WAG Mental Health Care Pathway. 		July 2008	Cardiff & Vale NHS Trust	Discussion Days within Health & Criminal Justice Services Shared Clinical Audit 'Best Practice' area visits Further liaison & networking within the Criminal Justice Services	Within resource including additional allocations within financial years	
	<ul style="list-style-type: none"> To then develop a more informed care pathway for the pre prison services that links directly with the current care pathway 		Sept 08	Cardiff & Vale LHB's			
<ul style="list-style-type: none"> To develop a more robust Criminal Justice Team within Cardiff & Vale NHS Trust area which would include more formal links with HMP Cardiff Inreach and Healthcare (with Probation & Court Liaison and Multi Agency Public Protection Arrangements) 		January 2009	HMP Cardiff Healthcare Unit				

	<ul style="list-style-type: none"> To explore the feasibility, subject to the necessary funding being in place, of developing a 'Diversion at Point of Arrest' service to further enhance the efficiency of the mental health care pathway in Cardiff & the Vale. 		TBA				
PH 4.2	Prison to Hospital Transfers Phase						
	To develop a system which aims to provide, when ever possible, smooth transfers from HMP Cardiff to an appropriate mental health unit for assessment and treatment purposes by:		Ongoing	Cardiff & Vale NHS Trust			
	<ul style="list-style-type: none"> Appointment of a Cardiff & Vale NHS Trust Consultant Psychiatrist to lead secondary care services within HMP Cardiff. 		June 2008	Cardiff & Vale LHBs	Recruitment process (ongoing Jan 2008)		
	<ul style="list-style-type: none"> Develop robust joint working protocols for transfers between HMP Cardiff Healthcare Unit and Cardiff & Vale NHS Trust. 		Jan 2009	HMP Cardiff Healthcare Unit	Production of joint working groups and draft protocols.		
	<ul style="list-style-type: none"> Audit of transfer process to Cardiff & Vale NHS Trust to identify any potential blocks to the care pathway 		Ongoing	HMP Cardiff	Evaluation of audit and resulting actions		
PH 4.3	Care Programme Approach (All Phases)						
	To work in conjunction with HMP Cardiff Primary Care Team, Healthcare Unit and the Inreach Team in order to develop a more robust system of CPA for the prison population.			Cardiff & Vale NHS Trust			

	<ul style="list-style-type: none"> Standardised Documentation across Cardiff & Vale NHS Trust and HMP Cardiff. 		Dec 08	Cardiff & Vale NHS Trust	Ongoing CPA Audit within HMP Cardiff Healthcare, Primary Care and Inreach Teams for mental health.		
	<ul style="list-style-type: none"> Standardised Risk Assessment & Management 			Cardiff & Vale LHB			
	<ul style="list-style-type: none"> Discharge Planning at pre release involving the service users 'local' mental health teams 						
	<ul style="list-style-type: none"> Increase the treatment options/interventions for prisoners subject to standard or enhanced CPA 			HMP Cardiff			
PH 4.4	Reception and First Night Induction Phase/ Primary Care – Initial Assessment						
	To develop a robust set of protocols across the primary mental health team, the Healthcare Unit and the Inreach Team in HMP Cardiff in order for robust initial screening of service users mental health needs and early identification of mental illness. To include:		Jan 2009	Cardiff & Vale NHS Trust; Cardiff & Vale LHB's; HMP Cardiff Healthcare Unit	Joint working groups between HMP Cardiff Cardiff & Vale NHS Trust Draft Protocols		
	<ul style="list-style-type: none"> Standardised assessment tool accepted by all agencies 						
	<ul style="list-style-type: none"> Clear treatment protocols for signposting to primary or secondary care services within HMP Cardiff 						
	<ul style="list-style-type: none"> Robust system to identify and manage risk (in terms of mental health) 						

	<ul style="list-style-type: none"> Develop protocols for joint working with other health related teams and processes (e.g. substance misuse services, safer custody, ACCT, NOMS) within HMP Cardiff to avoid duplication of work and enhance information sharing. 						
	<ul style="list-style-type: none"> To develop an operational policy for primary mental health services in the prison with collaboration between Prison Healthcare & Cardiff and Vale NHS Trust. To include Inclusion/Exclusion criteria for Primary care services 						
PH 4.5	Primary Care – Continuing Care Phase						
	To develop a robust set of protocols across the primary mental health team, the Healthcare Unit and the Inreach Team in HMP Cardiff in order for robust assessment and screening of prisoners mental health needs in order for an early identification of mental illness and appropriate referral to secondary care, either Inreach Team or Healthcare.		Jan 2009	Cardiff & Vale NHS Trust; Cardiff & Vale LHB's; HMP Cardiff Healthcare Unit			

PH 4.6	Multi Agency Public Protection Arrangements (All Phases)						
	To ensure that the information sharing process for the management of 'high risk' offenders with mental health issues within the prison system is robust and mirrored within the general MAPPA system in the community, especially in the case of prisoners who are either transferred to NHS facilities or released to their home area.		Ongoing	Cardiff & Vale NHS Trust; Cardiff & Vale LHB's; HMP Cardiff Healthcare Unit	Evidence of improvement in robustness of pre release/discharge planning involving formal process, CPA, MAPPA etc within self assessment against performance Indicators		
	To ensure all secondary care staff in the Prison Inreach Team are trained in HCR20 Risk assessment & HCR20 is implemented as a minimum standard on those clients who are MAPPA Level 2 & above.						
PH 4.7	Proposed Personality Disorder Services within a Prison Setting (All Phases)						
	To identify arrangements within the Prison, Criminal Justice and Health services to manage those (with the changes to the Mental Health Act) who are identified as having a diagnosis of personality disorder as a primary diagnosis.		ASAP	Cardiff & Vale NHS Trust Cardiff & Vale LHB's HMP Prison Service HMP Cardiff Healthcare Unit			
PH 4.8	Secondary Care Phase						
	<ul style="list-style-type: none"> To review Inreach Team Inclusion/ Exclusion criteria & operational policy. 		July 2008	Cardiff & Vale NHS Trust Cardiff & Vale LHB's	Delivery of and audit against Mental Health Care Pathway		
	<ul style="list-style-type: none"> To develop an operational policy for primary mental health services in the prison with collaboration between Prison Healthcare & Cardiff and Vale NHS Trust. 		Jan 2009	HMP Cardiff Healthcare Unit			

	<ul style="list-style-type: none"> To include Inclusion/Exclusion criteria for Primary care services. 						
PH 5: To develop a comprehensive substance misuse care pathway incorporating all elements of service delivery within HMP Cardiff and follow up care within the community							
PH 5.1	Develop and update protocols and policies in line with Drug Misuse and Dependence Guidelines on Clinical Management (DOH) and SMTF for Wales.	Drug Strategy/ Detox	July 2008	Sharon Jones/Karen Mills	Audit/HMCIP inspection	Within resource	
PH 5.2	Develop a wider range of Clinical Interventions for Substance Misuse within current evidence based practice and in line with Guidelines on Clinical Management as above. Introduce stabilisation/maintenance regimes.	Community Addictions Unit (C.A.U.)	Dec 2008	Sharon Jones /Karen Mills/ Dave Marteau/Neil Jones	Audit/HMCIP inspection	Within resource	
PH 5.3	Continue to integrate work/care planning with CARAT team and Health care staff.	CARAT/ Health care	Ongoing	Sharon Jones/ Ros Mullins	Audit/HMCIP inspection	Within resource	
PH 5.4	Develop greater links/communication with external service providers and maintain continuity of care on release. Reduce overdose risk by providing pre discharge groups/ information packs.	C.A.U / DIP teams/ Probation and all prescribing agencies.	Ongoing	CARAT Team Leader	Audit/HMCIP inspection	Within resource	
PH 6: To develop a chronic disease management strategy for the Prison in line with local community pathways for diabetes, coronary heart disease, stroke and chronic obstructive airways disease.							
PH 6.1	To develop an IT patient management system to identify individuals on disease registers	QOF GMS	April 2008	HMP Cardiff/ Dana Tait	Registers in place	Within resource	

PH 6.2	To develop a communication strategy to enhance communication between primary health care teams and HMP and develop clear links into specialist services	Designed for life Designed to Improve Health and the management of chronic conditions in Wales	August 2008	HMP / LHB	Protocols for information transfer in place Named links gained for specialist nursing teams		
PH 6.3	To implement Integrated Care pathways within HMP Cardiff for Stroke, Diabetes, COPD and Heart Failure	Designed to Improve Health and the management of chronic conditions in Wales Annual operating framework SaFF targets	April 2009	LHB / HMP	Pathways in place Audit process in place to measure variance		
PH 6.4	Identify workforce planning and development strategies to ensure appropriate skill mix and expertise to ensure a fit for purpose workforce	Designed to Work	April 2009	HMP	Workforce plan and development strategy in place with an action plan for implementation		

PH 7: To improve Communicable Disease care at HMP Cardiff.

PH 7.1	To update the Prison's Communicable Disease Policy to include the recommendations of the Health Needs Assessment report.	Health Needs Assessment	June 2008	Communicable Disease Committee	Increased uptake of vaccination and training programmes amongst prison population Reduction in blood borne acquired infection rates Increase in the number of communicable disease training programmes		
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PH 7.2	Expansion of the membership of the Prison's Communicable Disease Committee to include: <ul style="list-style-type: none"> • Environmental health • LHB Public Health Team • NPHS Communicable Disease Consultant Prison senior management representative outside of the health care setting			Health Care Manager HMP Cardiff			
PH 7.3	Full implementation of the Prison Services Disinfecting Tablets Prison Service Instruction	Health Needs Assessment	April 2009	HMP Cardiff			
PH 7.4	To carry out an audit of procedures for Hepatitis B vaccination using Health Protection Agency data		Sept 2008	Health Care Manager			
PH 7.5	To provide a tailored training package on Hepatitis B and vaccination skills for prison staff		April 2009				
PH 7.6	To explore the options for provision of Hepatitis A vaccination in HMP Cardiff		Sept 2009				
PH 7.7	The development of a prison wide protocol for Hepatitis C testing including referral for specialist care/treatment		April 2009	CDC			
PH 7.8	Consideration of the merits of systems to ensure coverage of routine vaccinations amongst prisoners		April 2010	CDC			
PH 7.9	To expand and co-ordinate a tailored evidence based sexual health promotion programme across the whole prison		April 2010	HMP Cardiff Healthcare Unit			
PH 7.10	Explore the development of contact tracing policies for partners of prisoners with STI			Cardiff & Vale NHS GUM service			

PH 7.11	Explore the development of a Chlamydia screening programme		April 2008	CDC			
PH 7.12	Review current specification for sexual health services in HMP Cardiff		April 2009	Cardiff LHB		Current LTA	

PH 8: To develop interim Information Technology solutions to support the delivery of modernised health care services

PH 8.1	<ul style="list-style-type: none"> Commissioning of appropriate cabling and workstations to support future solution within the new build As an interim introduction of stand alone laptops to support chronic disease management, primary mental health and dentistry A final information technology solution for HMP Cardiff to be determined and funded by the Welsh Assembly 	Needs analysis 2007	June 2008	Commissioning Steering Group		Within current resource	
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PH 9: To develop an effective and comprehensive tobacco control programme, within the prison, as part of the implementation of the WHO Health in Prisons Project

PH 9.1					Reduction in smoking rates amongst prison population		
					Increase in uptake of smoking cessation programmes		

PH 10: To implement the workforce plan for the Prison and secure appropriately qualified staff to deliver the above services

PH 10.1	Update existing workforce plan to ensure staffing levels and staff mix include appropriately trained medical nursing, pharmacy, administration, discipline and other ancillary or specialist staff to reflect prisoner needs.	Healthcare Needs Analysis	Aug 2008	Prison Cardiff LHB	Workforce Plan	Within resource currently	
PH 10.2	Staff skill mix to be sufficient to cover all prisoners including older prisoners, black and minority ethnic groups, foreign nationals, those with physical or mental health problems and learning disabilities. Carry out training needs analysis to identify requirements and action plan.	Health Standards Wales	April 2008	Prison Cardiff LHB	Up to date training needs analysis		

PH 11: To utilise the recently developed performance framework to evaluate the impact of health care services on the health of prisoners within HMP Cardiff

PH 11.1	To undertake the self assessment process for 2007/8 and report in line with WAG timescale. To develop an action plan in relation to areas identified as amber/red	WAG performance Indicators	June 2008	All	Improvement on scores on Self Assessment from 2006/7		
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SUBSTANCE MISUSE							
Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
SM 1: To Promote Health Improvement							
SM 1.1	To develop consistent, co-ordinated education, information & advice to young people and those working with young people (linking with Welsh indicators on self-reported substance misuse of school children 5-18 years old)	Children and Young People's Plan; Working Together to Reduce Harm	Ongoing	Cardiff Local Public Health Team (LPHT)	KPIs are contained within the Substance Misuse Education & Prevention Plan; Annual monitoring report of action plan to SMAT; WAG Healthy Behaviour in School Children Survey	SMAPF	
SM 1.2	To develop Family Support Services and Interventions (linking with Welsh indicators to reduce the number of children in care or placed on the "at risk" register due to parental substance misuse)	Children and Young People's Plan; Family Support Strategy; Carer's APG; Working Together to Reduce Harm; Substance Misuse Treatment Framework	Ongoing	Cardiff Council (Adult Services); Cardiff Council (Children Services)	Numbers of groups established and supported; numbers of meetings held; data from Welsh Local Government data Unit	SMAPF; SCF; Cymorth	
SM 1.3 (see also SM 9.1)	To develop a coordinated Needle & Syringe Exchange Service (linking with Welsh indicators on increasing the numbers of needles issued)	Working Together to Reduce Harm; Substance Misuse Treatment Framework; National Needle Exchange Forum	2009	Cardiff & Vale NHS Trust (Community Addictions Unit); NPHS	Service specification agreed and implemented; report to new needle exchange data collection system being developed by the National Needle Exchange Forum chaired by the NPHS	SMAPF	
SM 1.4 (see also SM 10)	To continue to support the establishment of alternative injecting provisions, especially to those who are homeless.	Working Together to Reduce Harm;	Ongoing	Cardiff Safer Injecting Group	Subject to WAG guidance; APoSM review and NPHS Blood-Borne Viruses Action Plan for Wales	Existing staff resources during development phase; subsequent service delivery budget to be identified	

SM 2: To reduce inequalities (linking with Welsh indicators on removing barriers to access treatment services)

SM 2.1	Continue to support services that promote links between BME communities and 'treatment' services	Working Together to Reduce Harm	Ongoing	NewLink Wales	Number of BME service users accessing treatment; Welsh National Database for Substance Misuse (WNDSM)	SMAPF	
SM 2.2	To provide support for ex service users to access volunteering and training opportunities	Working Together to Reduce Harm	ongoing	NewLink Wales	Increasing number of ex-service users in training or voluntary work	SMAPF	
SM 2.3	To encourage service providers to access training in relation to community engagement & cultural awareness, through inclusion in contract documentation	Working Together to Reduce Harm	2009	Community Safety Partnership	To undertake training included in SLA; increasing numbers of staff who have completed the course	SMAPF	
SM 2.4 (see also H2.1)	To work towards developing robust links with domestic abuse services including those at risk of exploitation and trafficking.	Homelessness Strategy & APG; Supporting People Operational Plan (SPOP); Tackling Domestic Abuse - All Wales Strategy; Domestic Abuse Task Group	March 2009	Cardiff Domestic Abuse Task Group	Increase in the numbers of adult victims of domestic abuse supported	Within existing resources	

SM 3: Further develop and improve joint commissioning and procurement of substance misuse services.

SM 3.1 (see also H6.5)	To pilot the Council's amended procurement rules to work with voluntary sector partners in developing an appropriate service specification for those with complex need	Working Together to Reduce Harm; WAG Commissioning Guidance	Dec 2008	Community Safety Partnership; Cardiff Council (Housing & Neighbourhood Renewal – Homelessness Strategy Coordinator)	Pilot undertaken; service specification developed	Within existing resources	
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SM 3.2	To develop a commissioning framework to review current services supported by SMAPF, with a view to developing appropriate service specifications and performance management tools for all services.		Dec 2008	Community Safety Partnership	Commissioning framework developed; service specifications developed; performance management tool developed	SMAPF	
SM 3.3	To provide DANOS mapped training courses to improve awareness of substance misuse related issues and to develop the local workforce.	Working Together to Reduce Harm;	Ongoing	NewLink Wales	Number of DANOS mapped courses available; numbers of people attending those courses	SMAPF	

SM 4: Increase local service capacity for people who misuse drugs, alcohol and other substances in line with the stated priorities in the local/regional commissioning plans in respect of; open access services; structured community based services; residential and inpatient care. (Welsh KPI 1)

SM 4.1	To develop Service Specifications and Performance Management Tools/Framework for a Tier 2 service for Adults	Substance Misuse Treatment Frameworks	April – Sept. 2008	Community Safety Partnership	Service specification developed; performance management tool/framework developed	SMAPF; LHB ring fenced Substance Misuse Budget	
SM 4.2	To develop Service Specifications and Performance Management Tools/Framework for a Tier 3 services for Adults	Working Together to Reduce Harm; Substance Misuse Treatment Frameworks	July 2008	Community Safety Partnership	Service specification developed; performance management tool/framework developed	SMAPF; LHB ring fenced Substance Misuse Budget	
SM 4.3 (also SM 7.1)	To develop Service Specification and Performance Management Tools/Framework for Tier 2 services for Young People	Working Together to Reduce Harm; Children and Young People's Plan	April – Sept. 2008	Community Safety Partnership	Service specification developed; performance management tool/framework developed	SMAPF	
SM 4.4 (also SM 7.2)	To consider the implications of the regional Upper Tier 2 & Tier 3 service specification for Young People	Working Together to Reduce Harm; Children and Young People's Plan	Dec 2008	Community Safety Partnership	Commissioning decisions made	SMAPF	
SM 4.5	To consider the recommendations of the recent Tier 4 review of Inpatient Detoxification and Residential Rehabilitation services.	Working Together to Reduce Harm	Dec 2008	Community Safety Partnership	Commissioning decisions made	SMAPF; LHB ring fenced Substance Misuse Budget; Cardiff Council Community Care budget	

SM 4.6 (also see SM 8.5)	To improve the range of treatment options for alcohol service users (linking with Welsh indicators on the reduction of self-reported misuse of alcohol in adults, the number of alcohol-related hospital admissions and alcohol-related deaths)	Working Together to Reduce Harm	2009	Community Safety Partnership	For alcohol service provision to be included in service specifications; data from Welsh Health Survey, Health Solutions Wales – Patient Episode Data Wales (PEDW) & ONS	SMAPF	
SM 4.7	To await further advice from WAG in relation to the proposed Alcohol Action Plan	Working Together to Reduce Harm	t.b.a.	Community Safety Partnership	t.b.a.	Alcohol Action Plan Fund (WAG)	

SM 5: Reduce the number of incidences of unplanned ending of contact with services. (Welsh KPI 2)

SM 5.1	To ensure that all commissioned services report to the Welsh National Database for Substance Misuse.	Working Together to Reduce Harm	2009	Community Safety Partnership	For data reporting to HSW to be included in contract information	SMAPF	
SM 5.2	To review quarterly reports and develop action plans, when necessary.	Working Together to Reduce Harm	Ongoing	Community Safety Partnership	Quarterly reviews undertaken, action plan developed	Within existing resources (SMAPF)	
SM 5.3	To consider the recommendation of the WAG review of DNA rates, when published.	Working Together to Reduce Harm	Ongoing	Community Safety Partnership	Published report considered	Within existing resources	
SM 5.4	To include overdose awareness in relevant service specifications (linking with Welsh indicators on overdoses)	Working Together to Reduce Harm	2009	Community Safety Partnership	Overdose awareness included in relevant service level agreements	Within existing resources	
SM 5.5	To consider the recommendations from The National & Regional Drug Related Deaths Panels (linking with Welsh indicators on drug related deaths)	Working Together to Reduce Harm	t.b.a.	Community Safety Partnership	t.b.a.	Within existing resources	

SM 6: Achieve a waiting time within 10 working days between referral and assessment and 10 working days between assessment and the beginning of treatment. (Welsh KPIs 3 & 4)

SM 6.2	To work towards the national KPIs on waiting times within current resources	Working Together to Reduce Harm	Ongoing	Community Safety Partnership	Waiting times reduced	SMAPF; LHB ring fenced Substance Misuse Budget	
SM 6.3	To review current models of service delivery against Substance Misuse Treatment Frameworks	Working Together to Reduce Harm; Substance Misuse Treatment Frameworks	Ongoing	Community Safety Partnership	Review undertaken and findings included in substance misuse commissioning plan	Within existing resources	

SM 7: Young people referred from Youth Offending Teams (YOT) to receive an appropriate assessment within 5 working days of referral and to have commenced an agreed care plan no later than 10 working days from the completion of the assessment. (Welsh KPIs 5 & 6)

SM 7.1 (also SM 4.3)	To develop Service Specification and Performance Management Tools/Framework for Tier 2 services for Young People	Working Together to Reduce Harm; All Wales Youth Offending Strategy; Children and Young People's Plan	Ongoing	Youth Offending Team	Youth Justice Performance Measure (YOT); Service specification developed; performance management tool/framework developed	YOT Budget	
SM 7.2 (also SM 4.4)	To consider the implications of the regional Upper Tier 2 & Tier 3 service specification for Young People						

SM 8: Reduce the number of incidences of reported acquisitive crime (defined at those listed as “trigger offences” for Drug Testing on Charge areas) (Welsh KPI 7) (Home Office Public Service Agreement 23)

SM 8.1	To support the implementation of Neighbourhood Management	Neighbourhood Transformation Programme	Ongoing	Cardiff Local Service Board (LSB Transforming Neighbourhood Management Board)	Neighbourhood Management successfully implemented	Within existing resources; Cardiff Council; LHB and Police budgets	
SM 8.2	To support the implementation of the new CJIT contracts (and the possible roll out of 'Tough Choices')	Working Together to Reduce Harm; “Drugs: Protecting Families and Communities” 2008-2018; Home Office	July 2008	DIP Regional Management Team	CJIT contract awarded; new service provider in place; service commenced	Home Office	

SM 8.3	To support the implementation of the Prolific and Priority Offenders (PPO) Strategy	Prolific and Priority Offenders (PPO) Strategy	Ongoing	South Wales Probation Service; South Wales Police	PPO strategy successfully implemented	Home Office	
SM 8.4	To support the National Offender Management Service (NOMS) Action Plan	National Offender Management Service (NOMS) Action Plan	Ongoing	NOMS; South Wales Probation Service	NOMS Action Plan successfully implemented	Home Office	
SM 8.5 (also see SM 4.6)	To reduce alcohol-related crime and alcohol-related antisocial behaviour	Working Together to Reduce Harm	t.b.a.	Community Safety Partnership; South Wales Probation Service; South Wales Police	Reduction of alcohol related crime (Home Office British Crime Survey)	WAG Alcohol Action Plan Fund	
SM 8.6	To increase the number and types of drug seizures (linking with Welsh indicators on drug dealing)	Working Together to Reduce Harm; Your Police: Our Strategy - The Strategic Direction for South Wales Police & Authority 2007-2010; Your Police: Our Plan - Best Value Policing and Performance Plan for South Wales; All Wales Regional Task Force (Tarian+)	Ongoing	South Wales Police	Increase in numbers and types of seizures as per South Wales Police Performance Plan	South Wales Police	

SM 9: All clients who are injecting drug users to be offered information, counselling, screening and where appropriate immunisation against Hepatitis B (Welsh KPI 8)

SM 9.1 (also see SM 1.3)	To ensure that all Needle and Syringe Exchange Services are aware of this KPI and ensure that it is included in contracts and SLAs	Working Together to Reduce Harm; Substance Misuse Treatment Framework; National Needle Exchange Forum & NPHS Blood-Borne Viruses Action Plan for Wales	2009	NPHS	Reduced prevalence estimate of BBV infection among injecting drug users; increased numbers of injecting drug users completing immunisation for Hep B	Within existing resources	
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SM 10: To improve substance misuse support for those in temporary accommodation.

SM 10.1 (see also H4.3)	To review the current range of accommodation for substance misusers, and remodel or commission services to meet identified needs.	Substance Misuse Treatment Framework; Supporting People Operational Plan (SPOP); Housing Strategy	By end of Dec 2008	Supporting People Planning Group	Service specification agreed with KPIs implemented	Reconfiguration of existing Supporting People funding with expectation of cut in Cardiff's allocation from WAG from April 2009.	
SM 10.2	Improving health advice and nursing support to substance misusers in supported accommodation.	Substance Misuse Treatment Framework; Supporting People Operational Plan (SPOP); Housing Strategy	2009	Community Safety Partnership;	Improved access by service users in temporary accommodation; more homeless people retained in substance misuse treatment	SMAPF	
SM 10.3 (also see H1.1; AS 1.1; GT 1.1)	To support the development and implementation of the "Homeless and Vulnerable Groups Action Plan" as directed by WAG	Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG); Substance Misuse Treatment Framework; National Homeless Strategy / 10 year plan; Homelessness APG	April 2009	Cardiff LHB	Action Plan developed	To be advised	

HOMELESSNESS

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
H1: To improve the health of homeless people.							
H1.1 see also AS 1.1 and GT 1.1	To develop and implement a "Homeless and Vulnerable Groups Health Action Plan" as directed by WAG	Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG); Asylum Seekers & Refugees APG; Gypsies & Travellers APG; National Homeless Strategy / 10 year plan	April 2009	Cardiff LHB	Action Plan developed	To be advised	
H1.2	To undertake a health needs assessment across the homelessness sector.	LPHS / NPHS; Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG)	By the end of Sept 09	Cardiff LHB	Report outlining the health status of homeless people and gaps in services	Within existing Council / Trust funding	
H1.3	Through joint working with the LHB and the Cardiff & Vale NHS Trust, to develop an appropriate health service response for homeless and vulnerable people.	PHSI; Homelessness Strategy; Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG)	By the end of Sept 09	Cardiff LHB	A range of dedicated healthcare services in place for both homeless families and single people	Reconfiguration of existing LHB/Trust funding	
H1.4 and see also H4.1	To establish a health suite within the Single Assessment Centre development ensuring that the most marginalised and vulnerable can access basic healthcare.	Local Housing Strategy; Homelessness Strategy; Supporting People Operational Plan (SPOP); Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG)	By the end of Mar 2010	General Practitioner for the Homeless; Cardiff LHB, Cardiff & Vale NHS Trust	Dedicated health suite for homeless and vulnerable people established	Reconfiguration of existing LHB/Trust funding	
H1.5	To work with health services to develop a programme for promoting health improvement.	PHSI / LPHS / NPHS Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG)	By the end of Mar 2010	Cardiff Local Public Health Team (LPHT)	Health of homeless people improved from the baseline identified in the health impact assessment	Within existing Trust Health Promotion funding	

H1.6 see also HI 4.4	To support the Food Strategy Group with initiatives targeting vulnerable groups including homeless people to address inequalities in relation to food and nutrition	Cardiff Food Strategy; Food Strategy Group	2008-2011	Food and Health Steering Group	Annual monitoring report of the Food and Health Strategy	Funding to be identified and sought	
H2: To promote equality and social cohesion for homeless people.							
H2.1	To coordinate and develop effective levels of advocacy services across the city for victims of domestic violence, exploitation and trafficking, and for those experiencing forced marriage and honour-based violence.	Tackling Domestic Abuse – All Wales National Strategy; Domestic Abuse Task Group	March 2009	Cardiff Domestic Abuse Task Group	Increase in the numbers of adult victims of domestic abuse supported	Within existing funding mechanisms	
H2.2	To increase public awareness of the issues of domestic abuse and to related services through the development of multi agency marketing strategy and brand.	Homelessness Strategy; National Homelessness Strategy; Tackling Domestic Abuse: All Wales National Strategy; Domestic Abuse Task Group; Community Safety Strategy; Supporting People Operational Plan (SPOP);	Post holder commences early 2008; timetable to be developed	Cardiff Domestic Abuse Task Group	Better informed public leading to increase in third party reporting; increase in first-time enquiries to services	Appointment of marketing manager with CSP/Cardiff Council	
H2.3	To develop a response to the issue of women with an uncertain immigration status.	Tackling Domestic Abuse: All Wales National Strategy; Domestic Abuse Task Group; Community Safety Strategy;	March 2010	Cardiff Domestic Abuse Task Group	Clearly defined process and procedures in place	Charitable donations; WAG, Welsh Women's Aid	
H2.4	To ensure that policies, strategies and services for homeless people do not discriminate or cause inequalities.	Local Housing Strategy; Homelessness Strategy; Supporting People Operational Plan (SPOP);	By the end of Sept 08	Cardiff Council (Housing & Neighbourhood Renewal)	Equality Impact Assessment undertaken and improvements implemented	Within existing HANR budget	

H3: To develop a robust Homelessness Strategy, including a revised action plan and monitoring arrangements.

H3.1	To publish a revised Homelessness Strategy.	National Homelessness Strategy / 10 Year Plan	By the end of Jan 2009	Cardiff Council (Housing & Neighbourhood Renewal)	Publication of strategy; action plan developed with PI's	Within existing HANR budget	
H3.2	To fully implement the Comino case management system in the Housing Advice Unit.	Homelessness Strategy	By the end of Sept 08	Cardiff Council (Housing & Neighbourhood Renewal)	Seamless, responsive and accurate monitoring of statutory services	Within existing HANR budget	

H4: To develop and deliver services to meet the needs of homeless people.

H4.1 and see also H1.4	Reconfigure the provision of advice and assistance to homeless people including access routes into temporary accommodation and supported housing through the implementation of the Single Point Assessment Centre.	Local Housing Strategy, Homelessness Strategy; Supporting People Operational Plan (SPOP); 10 year Plan	By March 2010	Cardiff Council (Housing & Neighbourhood Renewal)	New-build completed to planned schedule; working arrangements implemented	Social Housing Grant bid to WAG; remainder from within existing budgets; cannot be developed without a successful SHG award	
H4.2	Assess the effectiveness of the re-launched Hub service to homeless and vulnerable people in the city centre through appropriate monitoring and reporting arrangements.	Local Housing Strategy; Homelessness Strategy	Re-launch by end of July 2008, assess arrangements by end of Sept 08 and ongoing	Cardiff Council (Housing & Neighbourhood Renewal)	SLA's agreed and signed by June 08; over 90% satisfaction with the new service by Sept 08	Existing Adult Services budget transfer to HANR; HANR to supplement with own resources	

H4.3 and see also H5.2, H6.1, H7.1 (also SM 10.1)	As part of the Fundamental Review of Supporting People Funded Services, to identify gaps and suggest service alterations to best meet the needs of homeless people.	Local Housing Strategy; Homelessness Strategy; Supporting People Operational Plan (SPOP); Substance Misuse Strategy; Family Support Strategy	By the end of Dec 08	Multi-Agency Homelessness Strategy and Advisory Planning Group	Report produced which outlines proven best value and key strategic needs of all statutory partners	Reconfiguration of existing Supporting People funding with an expectation of a cut in Cardiff's allocation from WAG from April 2009.	
H5: To promote the independence of homeless people.							
H5.1	To introduce wider access to a range of initiatives to assist homeless people into education, training and employment.	National Homelessness Strategy; Homelessness Strategy	By the end of Sept 08	Cardiff Council (Housing & Neighbourhood Renewal / Policy & Economic Development)	Increased referrals by homeless services and increased take-up of opportunities by homeless people	Within existing LA funding; WAG s180 application	
H5.2 and see also H4.3, H6.1, H7.1	As part of the Fundamental Review of Supporting People Funded Services to assess the provision of tenancy support.	Local Housing Strategy; Homelessness Strategy; Supporting People Operational Plan (SPOP);	By the end of Dec 08	Supporting People Planning Group	Existing level maintained or increased; Report produced which outlines proven best value; services reconfigured to meet identified strategic need	Reconfiguration of existing Supporting People funding with an expectation of a cut in Cardiff's allocation from WAG from April 2009.	
H5.3	Assist homeless households to access the private rented sector.	Local Housing Strategy; Homelessness Strategy	By the end of April 2009	Cardiff Council (Housing & Neighbourhood Renewal)	Increase in the number of tenancies established; increase in the length of time these tenancies are sustained	Cardiff Council HANR provides a grant to Cadwyn HA to provide the CalonLettings service and a separate grant allocation for the provision of bonds and rent in advance	

H5.4	To develop, introduce and maintain a range of target hardening measures enabling victims of domestic abuse to remain within their own homes and communities.	Homelessness Strategy; National Homelessness Strategy; Tackling Domestic Abuse: All Wales National Strategy; Domestic Abuse Task Group; Community Safety Strategy; Supporting People Operational Plan (SPOP);	By the end of Dec 08	Cardiff Domestic Abuse Task Group	Reduction in domestic abuse related homelessness	Within existing LA funding and through grant aid	
H6: To meet the accommodation needs of homeless people.							
H6.1 and see also H4.3, H5.2, H7.1	Undertake a Fundamental Review of the Supporting People Funded Services to affirm the strategic relevance and cost-effectiveness of housing related support services.	Local Housing Strategy; Homelessness Strategy; Supporting People Operational Plan (SPOP);	By the end of Dec 08	Supporting People Planning Group	Report produced which outlines proven best value; services reconfigured to meet identified strategic need	Reconfiguration of existing Supporting People funding with an expectation of a cut in Cardiff's allocation from WAG from April 2009.	
H6.2	Undertake a review of temporary accommodation resources to ensure appropriate supply for current and future needs.	Local Housing Strategy; Homelessness Strategy	By the end of Sept 08	Cardiff Council (Housing & Neighbourhood Renewal)	Portfolio of resources identified and secured for the long-term	Within existing HANR budget	
H6.3	To fully evaluate the impact of the Homelessness (Suitability of Accommodation) (Wales) Order 2006 on supported housing schemes.	Local Housing Strategy; Homelessness Strategy	Cost analysis by the end of April 08; programme for change to be implemented by April 2011.	Cardiff Council (Housing & Neighbourhood Renewal)	Cost analysis report produced by the end of April 2008; timetable for planned upgrades by all RSL's established by Sept 2008; changes effected by March 2011.	Within existing HANR and RSL budgets; WAG Social Housing Grant provision	

H6.4	To reconfigure provision of safe, emergency and temporary accommodation options for adult victims of domestic abuse.	Homelessness (Suitability of Accommodation) (Wales) Order 2006; Tackling Domestic Abuse – The All Wales National Strategy; Domestic Abuse Task Group	Dec 2009	Cardiff Women's Aid / BAWSO / Cardiff Council (Housing & Neighbourhood Renewal)	Seamless access to appropriate accommodation that meets the required standards	Existing revenue funding will remain unchanged; capital funding options being explored.	
H6.5 See also SM 8.1	To pilot the Council's amended procurement rules to work with voluntary sector partners in developing an appropriate service specification for those with complex needs.	Homelessness Strategy; Substance Misuse Action Team; Substance Misuse Action Plan	By the end of Dec 08	Cardiff Council (Housing & Neighbourhood Renewal / Adult Services)	Fully evidenced and agreed proposal for re-commissioning services	Reconfiguration of existing Supporting People funding with an expectation of a cut in Cardiff's allocation from WAG from April 2009.	
H6.6	To further increase the supply of alternative forms of quality, affordable settled accommodation for homeless people.	Local Housing Strategy; Homelessness Strategy	By March 2011	Cardiff Council (Housing & Neighbourhood Renewal)	Reduction in the numbers of homeless households waiting for social housing	Within existing HANR and RSL budgets; WAG Social Housing Grant provision	

H7: To safeguard the needs of both homeless families with children and young homeless people and develop services as appropriate.

H7.1 and see also H4.3, H5.2, H6.1	As part of the Fundamental Review of Supporting People Funded Services, ensure that schemes to homeless families and young people are prioritised.	Local Housing Strategy; Homelessness Strategy; Supporting People Operational Plan (SPOP); Children and Young People's Plan	By the end of Dec 08	Supporting People Planning Group	Report produced which outlines proven best value; services reconfigured to meet identified strategic need	Reconfiguration of existing Supporting People funding with an expectation of a cut in Cardiff's allocation from WAG from April 2009.	
H7.2 and see H 10.2	To fully participate in the needs assessment research on young people accessing housing and support services.	National Homelessness Strategy; Homelessness Strategy; Children and Young People's Plan	By the end of Dec 08	Cardiff Children & Young People's Partnership	Evaluation report produced; recommendations considered	CYPP Cymorth funding with balance shared between HANR and Children's Services	
H7.3	To fully integrate the statutory requirements and practices of Children's Services within the Housing Advice Unit.	Homelessness Strategy; Children's Services Plan; Family Support Strategy	By the end of Sept 08	Cardiff Council (Children's Services)	Time taken to assess cases and provide assistance is reduced	Cardiff Council – HANR and Children's Services to each contribute 50% of the funding	

H8: To provide appropriate, accessible and readily available information to homeless people.

H8.1	To continue to update the homelessness website pages and ensure that they remain relevant.	Homelessness Strategy	Ongoing	Cardiff Council (Housing & Neighbourhood Renewal)	Usage of the site monitored and access increased	Within existing HANR budget	
H8.2	To publish a revised directory of housing-related support services in Cardiff (Streetwise+).		By the end of April 08	Cardiff Council (Housing & Neighbourhood Renewal)	Production of online directory	Within existing HANR budget	

H9: To raise awareness and provide training on homelessness to other professionals.

H9.1	To provide training and presentations as and when requested to sector professionals.	Local Housing Strategy; Homelessness Strategy; National Homelessness Strategy	Ongoing	Cardiff Council (Housing & Neighbourhood Renewal)	10 presentations and 3 training sessions to partner organisations	Within existing HANR budget	
H9.2	To hold a homelessness conference annually, including wider housing issues as appropriate.	Local Housing Strategy; Homelessness Strategy	Sept-Oct 2008 /09 / 10	Cardiff Council (Housing & Neighbourhood Renewal)	Attendance of at least 150 people in 2008	Within existing HANR budget	
H9.3	To raise awareness in the school curriculum of homelessness and related issues.	Homelessness Strategy; National Homelessness Strategy; Children and Young People's Plan	March 2009	Cardiff Children & Young People's Partnership	Reduction in the numbers of young people presenting as homeless in the longer-term	Within existing Council funding	

H10: To involve homeless people in the planning and monitoring of services.

H 10.1	To utilise the views and experiences of homeless people in the development of future and ongoing policies and strategies.	Local Housing Strategy; Homelessness Strategy; Supporting People Operational Plan (SPOP);	Initial results by April 08; in-built processes to be developed by Sept 2008	Cardiff Council (Housing & Neighbourhood Renewal)	Processes embedded to consult and gather views	Within existing HANR budget	
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H 10.2 and see H7.2	To involve young people in undertaking the needs assessment research into the accessibility and availability of information and services.	National Homelessness Strategy; Homelessness Strategy; Children and Young People's Plan	By the end of Dec 08	Cardiff Children & Young People's Partnership	Evaluation report produced; recommendations considered	CYPP Cymorth funding with balance shared between HANR and Children's Services	
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GYPSES AND TRAVELLERS

Strategy Reference	Planned Actions	Strategic Links	Time Scale	Lead Agency/ Officer	Evidence	Source of financial support	Status & Monitoring
GT 1: To Promote Health Improvement to Gypsies and Travellers and to educate health professionals with regard to culturally appropriate health care							
GT 1.1 (also AS 1.1 and H1.1)	To develop and implement a "Homeless and Vulnerable Groups Health Action Plan" as directed by WAG	Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG); Homelessness APG; Asylum Seekers & Refugees APG	2008	Cardiff LHB	Plan developed	To be advised by WAG	
GT 1.2	The LHB will continue to monitor access to primary care services to ensure there is equitable provision for this vulnerable patient group to the mainstream population.	Cardiff and Vale Trust / Gypsy Traveller Project; Health ASERT Programme Wales	Ongoing		Data collection / patient experience	GMS Funding	
GT 1.3	To develop and improve health promotion and education	Flying Start Project	Ongoing		Data collection / patient experience	Funding implications to be considered through consultation with APG (Funding to be identified)	
GT 1.4	Through participation in stakeholder meetings, the LHB will continue to receive and consider service developments, within the LHB financial framework.	Programme for Health Service Improvement (PHSI)	Ongoing		Data collection / patient experience	Funding implications to be considered through consultation with APG (Funding to be identified)	
GT 1.5	To collect baseline health data for Shirenewton and Rover Way	Health of Homeless and Specific Vulnerable Groups Standards 2008/9 (WAG); Health ASERT Programme Wales (WAG)	t.b.a.		Baseline data gathered	To be advised by WAG	
GT 1.6	To provide equality training for all Trust staff involved in delivering health care.	Cardiff & Vale NHS Trust Equality training department	2008 - 2011		Cardiff & Vale NHS Trust (Health Visiting Team)	Staff Training Analysis; Consultation with families	Cardiff & Vale NHS Trust

GT 1.7	Recruitment of a Health Visitor in partnership with the Welsh Assembly Government Flying Start Project in ensuring continuity of care for Gypsy and Traveller Families.	Flying Start Programme; A Healthier Future for Wales; Review of Service Provision for Gypsies and Travellers (Niner Report)	2008 - 2011		Health visitor recruited	Cardiff & Vale NHS Trust	
GT 2: To reduce inequalities to Gypsies and Travellers (for the Equalities Team and the Older Persons Ethnic Minority Outreach Worker to consult with Gypsies and Travellers to ascertain their views and concerns)							
GT 2.1	Cardiff Council Equality Team to hold involvement / consultation events with Gypsies and Travellers to inform the Council's revised Race Equality Scheme 2008 – 2011.	Cardiff Council Race Equality Scheme	2008 - 2011	Cardiff Council (Equality and Diversity)	Consultation event held	Corporate Equality Teams Budget	
GT 2.2	Issues raised at the involvement events will inform the Race Equality Scheme Action Plan.	Cardiff Council Race Equality Scheme	2008 - 2011		Annual reports	Corporate Equality Teams Budget	
GT 3: To continue to provide and further develop Travellers Educations Service							
GT 3.1	To produce the TES Business Plan 2008-2011. To ensure that Gypsy/Travellers and Partners are assisted in improving attendance, inclusion, integration and achievement of Gypsy/Traveller students in mainstream education. To work with admissions and school transport to ensure access for students from both sites.	Cardiff Council (Schools and Lifelong Learning) Business Plan; Single Education Plan; Corporate Plan; Expectations Document; Missing Education; Missing Out;	Annual	Cardiff Council (Ethnic Minority Achievement Service – Travellers Education Service)	Business Plan in hard copy and on CIS – see Actions; Annual Report to WAG; Termly update to Achievement & Inclusion BIMs; Annual Report to Standards and Schools Effectiveness Manager	488 budget and Cardiff Council 75%/25% Annual Allocation NB increased Transport Links and Costs	

GT 3.2	To disseminate and embody the 'Moving Forward – Gypsy/Traveller Education Guidance' which will revise Welsh Office Circular 52/90	'Moving Forward – Gypsy/Traveller Education Guidance' (WAG) All Wales Forum of Gypsy/Traveller Co-ordinators; Achievement and Inclusion Service	2008-2010	Cardiff Council (Schools and Lifelong Learning – Achievement & Inclusion / TES); WAG	Guidance (currently in draft format and at consultation stage January 2008)	Funding to be identified	
GT 3.3	To mainstream new initiatives following the success of the EQUAL Project via applications for new avenues of funding e.g. Safer Communities. Especially in order to increase the number of Secondary aged students engaged in Education. (full or part time) and to increase employment opportunities for Gypsy/Travellers.	Youth Gateway; WAG Safer Communities; Cardiff Gender Equality Scheme	Bid for April 2008 - March 2009 registered January 2008	Cardiff Council (Schools and Lifelong Learning)	Views of Stakeholders; Participation in mainstream accredited courses; register of NEET youngsters participating	Funding to be identified	
GT 3.4	To develop and expand the work of the Travellers Education Service in raising positive awareness of Gypsy/Traveller lifestyle and culture, via INSET delivery, The Shirenewton Open Day and providing access to the community especially via women's group. Producing one new book.	Travellers Education Service Training Plan; Achievement & Inclusion;	Annual	Cardiff Council (Ethnic Minority Achievement Service – Travellers Education Service)	Inset record. Evaluation Sheets.	488 budget and Cardiff Council	
GT 3.5	To develop the work of the TES in gaining the views of our stakeholders about current and future provision, especially at Shirenewton open Day	Travellers Education Service Business Plan; Equality Impact Assessment; Achievement & Inclusion; Parents Information meetings;	Annual		Staff/pupil/school/ Questionnaires; Partnership liaison; Open Day surveys; Women's Group discussions; Parents Information meetings;	448 budget	

GT 3.6	To develop the work of Home Club/Nurture groups/Learning Mentors/teaching assistants to increase participation in school / out of school activities as well as visits and support a learning environment.	Partnership working; Behaviour Support (Achievement & Inclusion)	Ongoing		Staff records; Exclusion Rates; Participation in Events; Persona Dolls.	448 budget	
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GT 4: To regenerate Roverway Gypsy and Traveller Site

GT 4.1	To identify and progress improved site conditions for residents of Roverway, to meet the proposed Gypsy and Traveller Site Conditions Standards as set out by the Welsh Assembly Government and carry out extensive site conditions surveys to include a land erosion survey (Channel shoreline).	Review of Service Provision for Gypsies and Travellers (Niner Report); Site Condition Standards (WAG); Housing Strategy	Dec 08 (provisional) March 08	Cardiff Council (Housing & Neighbourhood Renewal)	Survey Portfolio Compliance Assessment	Council Funding	
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GT 5: To regenerate Shirenewton Gypsy and Traveller Site

GT 5.1	To improve site conditions to meet the proposed Gypsy and Traveller Site Conditions Standards as set out by the Welsh Assembly Government	Review of Service Provision for Gypsies and Travellers (Niner Report); Site Condition Standards (WAG); Housing Strategy;	Commence 2008 Complete 2011	Cardiff Council (Housing & Neighbourhood Renewal)	Project Plan For each phase of works	Welsh Assembly Grant Council Funding	
GT 5.2	Carry out extensive site condition surveys to include a "Storm water" drainage survey to individual pitches.	Cardiff Gypsy & Travellers Project;	March 08		Completed Survey Portfolio	Council Funding	

GT 5.3	Develop a draft 3 year strategy for improvement and use of Shirenewton site, to meet any standards and guidelines specified by WAG and other governing bodies		July 08		Completion of draft strategy document	Council Funding	
GT 5.4	Carry out a feasibility study on providing an external play area on Shirenewton site	Cardiff Council Culture Leisure & Parks; Traveller Education Service; Cardiff Gypsy & Travellers Project; Communities First	March 09		Results of feasibility report	Council Funding	

GT 6: To increase the number of sessions at the Shirenewton Playgroup

GT 6.1	To increase the number of places from 12 to 16 places.	CYPP	Jan 2008	Cardiff Council (Travellers Education Service) and Play group Staff & EQUAL	CSSIW agreement Register. Staff Planning Records	488 budget EYDCP £2,000 Flying Start per pupil.	
	To increase the number of sessions from 3-5.	Early Years	Sept 2008				
	To lengthen the sessions from 1hr 55mins to 2 1/2 hours.						
	To deliver a series of Insets re Gypsy/Traveller culture to Flying Start Practitioners.				Inset records/Evaluation sheets. The guide will be published and launched.		
	To maintain the numbers of places at the Shirenewton site at a minimum level as of Spring Term 2008 in order to ensure continuity of Flying Start finances.	Flying Start	Jan 2009		DOB /Attendance registers	488 staffing/ resources. Flying Start budget.	
	To produce a Practitioners' Guide for Flying Start.						
	To liaise with families/ do home visits / arrange Open Day at Shirenewton Playgroup for new parents.	Main TES	Sept 2008		Registers/survey		
	To facilitate visits/access to other groups.						
GT 6.2	To ensure all parents of children who are eligible for a place at the Shirenewton Playgroup are aware of the benefits of the facility and encouraged to attend this or other groups.	Playgroup; GP; Early Years Strategy	Sept 2008	Playgroup	Register against those who are eligible	448 budget; Flying Start	

GT 7: To provide information that is accessible to Gypsies and Travellers in terms of reading ability

GT 7.1	To develop an appropriate and preferred method of providing information on housing related matters for Gypsies and Travellers resident in Cardiff.	Local Housing Strategy Minority Ethnic Housing Strategy 2004 – 2009 Pat Niner Report	March '09	Cardiff Council (Housing & Neighbourhood Renewal)	Report of CRE inquiry	Welsh Assembly Govt. / Performance & Resources	
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**GT 8: To complete the first Gypsy and Traveller Accommodation Assessment, now required under s225 of the Housing Act 2004
The Gypsy and traveller Accommodation Assessment is a joint venture between Cardiff and the Vale**

GT 8.1	Establish Joint Steering Group with Vale of Glamorgan Council	Local Housing Strategy/ Planning Policy; Fordham Research	Oct 07	Cardiff Council (Housing Strategy Team)	Draft report completed	WAG Grant; General Fund; Funding from Vale of Glamorgan Council	
GT 8.2	Undertake Survey Assessment		July 08				
GT 8.3	Analyse data and produce draft Assessment		Sept 08				
GT 8.4	Agree assessment		Nov 08		Final report completed		
GT 8.5	To assess the needs of roadside Travellers		Nov 08				

GT 9: To maintain the provision of a “one-stop” information and advice service to Gypsies & Travellers and service providing agencies

GT 9.1	Maintain funding for Cardiff Gypsy & Traveller Project's Liaison service	Cardiff Gypsy & Traveller Project	2008-2010	Cardiff Council (Equality and Diversity) CGTP	Monitoring of Service Level Agreement	Council grant funding 2008-9	
GT 9.2	Provide assistance and advice in preventing homelessness and re-housing in alternative accommodation	Cardiff Gypsy & Traveller Project	2008-2009			Council grant funding 2008-9	

GT 9.3	Provision of employment training opportunities and community integrated youth activities	Cardiff Gypsy & Traveller Project; Cymorth (WAG); Children & Young People's Partnership; Children & Young People's Plan	2008-2009			Part-funded by Cymorth	
GT 9.4	Provision of advice, information & support service	Cardiff Gypsy & Traveller Project	2008-2009			Council grant funding 2008-9	
GT 9.5	Development of Multi-agency Service Providers Network	Cardiff Gypsy & Travellers Project, Travellers Education Service; Cardiff Council Site Management	2008-2009			Council grant funding 2008-9	
GT 9.6	Development of a participation and involvement strategy	Multi-agency Service Providers Network	2008-2009	Cardiff Gypsy & Travellers Project	Strategy developed	Council Grant funding 2008-9	
GT 9.7	Fire Service to implement initiatives to reduce risk and raise awareness of Community Safety issues amongst Gypsies and Travellers; SWFRS Home Fire Safety Checks; Key Stage 1 & Key Stage 2 Education	South Wales Fire & Rescue Service; Cardiff Council Site Management; Cardiff Gypsy & Traveller Project	2008-2009	South Wales Fire Service (Station Commander)	Local performance indicators-(target set at 50% of site residents to have HFSCs by 2009)	South Wales Fire & Rescue Service Budget	

GT 10: To promote community cohesion, prevent hate crimes against Gypsy and Traveller communities and act on hate crime where they occur.

GT 10.1	To work in accordance with the new draft national police policy on dealing with Gypsies and Travellers	National Policing Policy on Gypsy & Travellers; Community Safety Strategy; South Wales Police (Minority Support Unit)	2008-2009	South Wales Police Service (Minority Support Unit)	Draft in place	Home Office	
GT 10.2	To provide a dedicated police liaison officer		Ongoing		Site and school meetings. Gypsy and Traveller service provider meetings.		

GT 10.3	To gather baseline data regarding hate crimes against this group		Ongoing		Baseline data		
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